



**Law Society of Ireland**  
**Privacy Statement - Application for a European Lawyer CBBE**  
**Identity Card**

We are the Law Society of Ireland of Blackhall Place, Dublin 7, Ireland (the “**Law Society**”, “**we**”, “**us**”, “**our**”). We are the educational, representative and regulatory body of the solicitors’ profession in Ireland.

We take our responsibilities under applicable data protection law, including the General Data Protection Regulation and implementing legislation such as the Data Protection Act 2018 very seriously. The purpose of this notice is to inform you of the personal data relating to you that we may collect and use (including disclosures to third parties) we may make of such data.

The Law Society is the controller of this personal data. If you have any questions about our use of your personal data, please contact us at [dataprivacy@lawsociety.ie](mailto:dataprivacy@lawsociety.ie)

**Personal Data that we collect and Process**

We will collect and process personal data relating to you for the purposes of assessing the application for the CCBE card referred to above. This personal data may include:

- your name and contact details, your practising address, phone number, email address and post code;
- your date of birth;
- your credit/debit card or bank account details upon payment for the card;
- information relating to your standing as a solicitor, such as any disciplinary sanctions in place, records and qualification details;
- information relating to you arising from the carrying out by the Law Society of its regulatory functions under the Solicitors Acts 1954 to 2015; and

## Purposes of Processing and Legal Basis

We, and third party service providers acting on our behalf, may use personal data relating to you for the purposes and based on the legal basis set out below:

Purpose	Legal Basis for Processing
Processing the application for the CCBE Card	Performance of a task carried out in the exercise of official authority

## Sources of Data

The sources of data processed are the internal records and the data supplied by the data subject themselves.

## Recipients of Data

We may disclose your personal data to other organisations in connection with the above purposes, including:

Third party processors working on our behalf of the Society,  
Authorities, where required by law.

## Retention

We will not hold your data for this specified purpose for longer than six months from the expiry of the CCBE Card.

## Transfers Abroad

In connection with the above we might transfer your personal data outside the European Economic Area, including to a jurisdiction which is not recognised by the European Commission as providing for an equivalent level of protection for personal data as is provided for in the European Union. If and to the extent that we do so, we will ensure that appropriate measures are in place to comply with our obligations under applicable law governing such transfers. These may include entering into a contract governing the transfer that contains the 'standard contractual clauses' approved for this purpose by the European Commission. If you would like to receive further details of the measures that we have taken in this regard, please contact us at [dataprivacy@lawsociety.ie](mailto:dataprivacy@lawsociety.ie).

## Your rights

You have the following rights, in certain circumstances and subject to certain restrictions, in relation to your personal data:

- **Right to access the data** – You have the right to request a copy of the personal data that we hold about you, together with other information about our processing of that personal data.
- **Right to rectification** – You have the right to request that any inaccurate data that is held about you is corrected, or if we have incomplete information you may request

that we update the information such that it is complete.

- **Right to erasure** – You have the right to request us to delete personal data that we hold about you. This is sometimes referred to as the right to be forgotten.
- **Right to restriction of processing or to object to processing** – You have the right to request that we no longer process your personal data for particular purposes, or to object to our processing of your personal data for particular purposes.
- **Right to data portability** – Where our processing of your personal data is based on (i) you having provided your consent, or (ii) being necessary for the performance of a contract with you, you have the right to request us to provide you, or a third party, with a copy of your personal data in a structured, commonly used machine readable format.
- **Right to withdraw your consent** – Where our processing of your personal data is based on you having provided your consent, you have the right to withdraw such consent.

If you wish to exercise any of the rights set out above, please contact us at [dataprivacy@lawsociety.ie](mailto:dataprivacy@lawsociety.ie).

## Complaints

If you have any queries or complaints in connection with our processing of your personal data, you can contact us at [dataprivacy@lawsociety.ie](mailto:dataprivacy@lawsociety.ie).

You also have the right to lodge a complaint with the Irish Data Protection Commission if you are not happy with the way we have used your information or addressed your rights. Details of how to lodge a complaint can be found at <https://www.dataprotection.ie> or you can call the Data Protection Commission at 353 (0)761 104 800.

## Updates

The Law Society may update its Privacy Statement from time to time. When we change the statement in a material way, a notice will be posted on our website along with the updated Privacy Statement.

## Dated

September 2023