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**EX-GRATIA REFUND APPLICATION IN RESPECT OF THE  
UN-EXPIRED PORTION OF A PRACTISING CERTIFICATE**

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**Only the solicitor to whom the practising certificate has issued is entitled to apply for an ex-gratia refund.**

Name of solicitor: \_\_\_\_\_ Roll no.: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I \_\_\_\_\_ confirm that I will not practise as a solicitor within this jurisdiction for the remainder the current practice year \_\_\_\_\_.

I confirm that I am aware that, by surrendering my practising certificate, I will not be entitled to apply for another practising certificate in this jurisdiction for the remainder of the current practice year \_\_\_\_\_.

I confirm it is in order to issue the ex-gratia refund in respect of the un-expired portion of my practising certificate for \_\_\_\_\_ made payable to:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I confirm I ceased to practise due to \_\_\_\_\_ [please specify e.g. termination of employment, career break, maternity leave etc] with the above firm on \_\_\_\_\_, being the date on which I surrender my practising certificate.

I return herewith my original practising certificate in respect of the ex-gratia refund.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**N.B. The Society is unable to issue an ex-gratia refund unless the original practising certificate which issued is returned.**

**All queries should be directed to [pc@lawsociety.ie](mailto:pc@lawsociety.ie)**