

DIPLOMA CENTRE PROSPECTUS

AUTUMN 2016 – SPRING 2017



www.lawsociety.ie



FRONT COVER

Pictured at the Law Society of Ireland: Laura Ní Dhruacháin, trainee solicitor (William Fry), in front of the 1871 portrait of the Right Hon. Stephen Woulfe Flanagan (1817 – 1891) Judge of the Landed Estates Court (1869 – 1885), by artist Stephen Catterson Smith the younger

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AUTUMN 2016 – SPRING 2017



WELCOME



Diploma Centre,
Service Provider to
the Legal Profession,
AIB Irish Law
Awards 2016

Dear colleagues,

Welcome to the *Diploma Centre Prospectus* for autumn 2016. We are delighted to open this new academic year with a range of courses that include both regular core fields of interest for solicitors, as well as new and innovative programmes that reflect specialist areas of practice in which our profession increasingly operates.

As ever, our commitment is to enhance the skills and career opportunities of solicitors in Ireland, and we strive to do this through a range of diverse courses that reflect value, relevance, and practicality. All our courses confer postgraduate qualifications and are available online, live and on-demand, providing a dynamic platform of flexible, accessible learning.

New areas of endeavour are always a priority, and this autumn we take great pleasure in introducing a number of new courses that reflect an evolving profession, including a Diploma in Education Law, Diploma in Alternative Dispute Resolution, and Diploma in Sports Law – all of which reflect the latest thinking and real-world insight into these specific areas of practice.

The Diploma Centre is delighted to have won the ‘Service Provider of the Year’ award at the 2016 Irish Law Awards. The award celebrated the Diploma Centre’s achievements during the past year and focused on our diverse range of courses and our use of technology, such as webcasting and ‘mobile learning’ delivered for desktop, laptop, iPad, and smartphone.

So much of what we do would not be possible without the ongoing support of experienced practitioners, and we would like to express our sincere gratitude for their insight, expertise, and commitment to extend their knowledge, in turn allowing us to deliver a high-quality learning experience that helps open a window of opportunity, raise standards, and provide an engaging and rewarding experience for all.

If there is a course you would like to see introduced or if you are interested in lecturing or tutoring on a diploma or certificate course, please do not hesitate to contact me or a member of the Diploma Centre team. On behalf of the Law Society of Ireland, I would like to thank you for your continued support, and we wish you every success in your future studies.

Freda Grealy,
Solicitor,
Head of Diploma Centre
f.grealy@lawsociety.ie

THE DIPLOMA TEAM



The Diploma Centre team pictured with T P Kennedy (Director of Education) receiving the AIB Irish Law Award 2016 for Service Provider to the Legal Profession



CONTACT US

E diplomateam@lawsociety.ie

T 01 672 4802

W www.lawsociety.ie/diplomacentre

PROUD OF
TRADITION,
PREPARED
FOR THE
FUTURE



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DIPLOMA IN TRUST AND ESTATE PLANNING



The Law Society of Ireland and the Society of Trust and Estate Practitioners (STEP) offer this course jointly. It is designed to enable successful candidates to advise clients on all aspects of the creation of wills, the operation of trusts, associated tax implications, and overall estate planning for clients. Practical in its approach, this course provides participants with real-life situations that practitioners face, and it gives real solutions to problems encountered.

AUDIENCE

The course is intended primarily for persons who have practical experience in the areas of wills, trusts, estate planning, probate, and the administration of estates within Ireland. In order to participate on the course, you must have relevant work experience of at least one year in the areas covered on the course and one or more of the following qualifications: solicitor, barrister, certified accountant, chartered accountant, associate or fellow of the Irish Taxation Institute, associate of the Chartered Institute of Bankers (Trustee Diploma), associate of the Institute of Bankers in Ireland (Diploma in Wealth Management), member of the Irish Institute of Legal Executives, or another professional qualification deemed equivalent by the Law Society and STEP.

Each application must be accompanied by the STEP affiliate application form and a letter setting out details of your relevant work experience.

All participants must be approved as affiliate members before they begin the course. All course participants will automatically become student members of STEP Worldwide, and this is included in your course fee. Successful completion of the course provides a structured route to full membership of STEP and the use of the internationally recognised 'registered trust and estate practitioner' designation. Please see STEP Ireland's website (www.step.ie) for full details of membership criteria.

START DATE

Saturday 17 September 2016

DELIVERY METHOD

On-site Saturdays 10am to either 1.30 or 3.30pm, and webcast online

ASSESSMENT

Written assignment (20%) and two closed-book exams in May 2017 (40% each)

FEE

€3,000



OWEN BURKE

(associate, Beauchamps Solicitors) speaks about his experience of taking the Diploma in Trust and Estate Planning

Please give us a brief overview of your background.
I am an associate solicitor and trust and estate practitioner in the private client department of Beauchamps Solicitors. I specialise in wills, probate, and succession planning.

Why did you decide to do the diploma?

I wanted to obtain a qualification that would allow me become specialised in wills, trusts, and tax issues in succession planning and that is recognised internationally through the Society of Trust and Estate Practitioners.

How have you found the course?

The course was excellent. It was delivered to an exceptionally high standard by specialists in the field, with excellent reference materials.

Would you recommend a Diploma Centre course to others?

I would absolutely recommend this course to others. This is the benchmark qualification for probate practitioners, which is internationally recognised and allows full membership of STEP.

OUTLINE

The Diploma in Trust and Estate Planning programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: COURSE INTRODUCTION

- Lifetime and estate planning
- Basic legal principles
- Basic tax principles

MODULE 2: INTRODUCTION TO TAXATION ISSUES

- Application of tax principles
- CGT, income tax, stamp duty, CAT
- Double taxation agreements

MODULE 3: LIFETIME AND ESTATE PLANNING

- Lifetime gifting and passing of value on death
- Legal issues and tax implications of wealth planning structures
- Financial planning

MODULE 4: TRUST DRAFTING

- Requirements of a valid trust
- Classification of trusts
- Drafting an effective trust deed

MODULE 5: ADMINISTRATION OF TRUSTS

- Office of trustee and trustee powers
- Breach of trust
- Tax issues in trusts

MODULE 6: WILL DRAFTING

- Testamentary capacity
- Solicitors' duty of care
- Assisted decision-making

MODULE 7: ADMINISTRATION OF ESTATES

- Applying for the grant
- Litigation
- Distribution of assets

WORKSHOPS

A number of workshops will be held throughout the course. Workshops are interactive sessions that focus on group problem-solving and are designed to revise all modules covered to date and to consolidate the student's knowledge.

Workshop 1:	Saturday 1 October 2016
Workshop 2:	Saturday 15 October 2016
Workshop 3:	Saturday 12 November 2016
Workshop 4:	Saturday 26 November 2016
Workshop 5:	Saturday 10 December 2016
Workshop 6:	Saturday 14 January 2017
Workshop 7:	Saturday 28 January 2017
Workshop 8:	Saturday 18 February 2017
Workshop 9:	Saturday 11 March 2017
Workshop 10:	Saturday 1 April 2017
Workshop 11:	Saturday 8 April 2017

FACULTY

Our lecturers are drawn from solicitors, barristers, financial and other professionals with a variety of probate, tax and financial backgrounds. All lecturers are members of STEP Ireland and are experienced practitioners in the area of wills, probate, trusts, tax and estate planning generally. The following will be lecturing and tutoring on the course.:



Donal Bradley,
Hughes Blake



Cormac Brennan,
O'Connell Brennan



Amanda Jane
Comyn, Grant
Thornton



John Costello,
Orpen Franks



Alison Crawford,
Joynt & Crawford



Tina Curran, William
Fry



Alison Dey,
Matheson



John Donnelly BL



Karl Dowling BL



Catherine
Duggan BL



Grainne Duggan
BL



Vinog Faughnan
SC



John Gill, Matheson

FACULTY (continued)



Patrick Harney,
Forsters



Jessica Hayes,
William Fry



Carol Hogan,
O'Connell Brennan



Samantha Holton,
Keith Walsh
Solicitors



Carol Jermyn,
Ronan Daly Jermyn



Barry Kennelly, ITC
Consulting



Aileen Keogan,
Aileen Keogan



Maria Lakes, Tracey
Solicitors



Nora Lillis,
William Fry



Miriam McColgan,
Doyle Fox &
Associates



Lydia
McCormack,
Matheson



Barry MacDonald,
MacDonald Financial
Consultants



Clare McGuinness,
Ronan Daly Jermyn



Mary McKeever,
Eugene F Collins



Sandra Meade,
O'Hanton Tax
Limited



Tracey O'Donnell,
Deloitte



Ingrid O'Gorman,
Ernst and Young



Clodagh O'Hagan,
McKeever Rowan



Aine Hynes, St
John's Solicitors



Teresa Pilkington
SC



Margaret Walsh,
Sheil Solicitors



Una Ryan,
Grant Thornton



Anne Stephenson,
Stephenson
Solicitors



Delan Whittle BL



DIPLOMA IN FINANCE LAW

The Diploma in Finance Law provides students with a comprehensive and in-depth understanding of the law in relation to the provision of financial services from a national and international perspective. This dynamic area is constantly subject to regulatory and statutory changes at both a European and national level. The modules in this diploma will consider the current financial services market in Ireland and the regulatory framework in which it operates. The course also focuses on specific technical and legal aspects, including a review of the underlying principles and characteristics of banking and financial markets, perspectives on corporate finance, and the regulatory issues that relate to domestic and international capital markets.

AUDIENCE

This course is open to solicitors, barristers, trainees, and other professionals with an interest in the financial services industry. If you are not a qualified solicitor, trainee, or barrister, please apply with a cover letter and CV for approval to attend the course.

OUTLINE

The Diploma in Finance law programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: FINANCIAL SERVICES MARKET

- Legislative provisions
- The Central Bank and regulation
- Investment firms

MODULE 2: INDUSTRY SECTORS

- Investment funds
- Insurance
- Pensions

MODULE 3: BANKING SECTORS AND LOAN FINANCING

- Regulation of banking in Ireland
- Codes of practice
- Corporate banking

MODULE 4: LOAN FINANCING

- Loan Market Association
- Equity financing
- Recovery and restructuring

MODULE 5: CAPITAL MARKETS

- Bond markets
- International Swaps and Derivatives Association
- Irish Stock Exchange

MODULE 6: CAPITAL MARKETS AND CORPORATE GOVERNANCE

- Corporate governance
- Money laundering
- Insider dealing and market manipulation

WORKSHOPS

A number of workshops will be held throughout the course. Workshops are interactive sessions that focus on group problem-solving and are designed to revise all modules covered to date and to consolidate the student's knowledge.

START DATE

Tuesday 4 October 2016

DELIVERY METHOD

On-site Tuesdays 6.15pm to 8.30pm and webcast online, with on-site workshops

ASSESSMENT

Three-hour closed-book exam in April 2017

FEE

€2,400

Workshop 1: Tuesday 8 November 2016
 Workshop 2: Tuesday 13 December 2016

Workshop 3: Tuesday 31 January 2017
 Workshop 4: Tuesday 7 March 2017

FACULTY

Lecturers and tutors will be drawn from solicitors, barristers and other professionals with expertise in finance law. Previous lecturers have included:



Patrick Ambrose, solicitor



Damien Barnaville, LK Shields



Eimear Burbridge, Walkers



Garret Byrne BL



Robert Cain, Arthur Cox



Niall Campbell, William Fry



Liam Collins, Matheson



Ger Deering, Financial Services Ombudsman



Ailis Garvey, Walkers



Libby Garvey, Matheson



Grace Guy, Pensions Authority



Berni Hosty, A&L Goodbody



William Johnston, Arthur Cox



Daniel Lawlor, Central Bank of Ireland



Kevin Lynch, Arthur Cox



Aaron McGarry, Walkers



Paul McMahon, Lavelle Coleman



Sarah Maguire, Dillon Eustace



Darren Maher, Matheson



David Molloy, Arthur Cox



Patrick Molloy, Matheson



Trevor Murphy, solicitor



Tara O'Callaghan, Dillon Eustace



Eoin O'Connor, Arthur Cox



Gavin O'Flaherty, Eversheds



Sarah O'Sullivan, Arthur Cox



Peter O'Toole, AIB



Paula Reid, A&L Goodbody

DIPLOMA IN CORPORATE LAW AND GOVERNANCE

The Diploma in Corporate Law and Governance aims to provide students with a comprehensive and in-depth understanding of the law in relation to this interesting and changing sector, which has seen numerous changes since the introduction of the *Companies Act 2014*.

The diploma focuses on typical 'events' during the lifetime of a corporate entity that solicitors advise on, as well as practical aspects of corporate governance. As part of the corporate governance module, we will run an innovative boardroom simulation exercise to look at the topical area of boardroom meetings and effective board behaviour. Students will be expected to draft a board paper based on a problem scenario, and they will use their negotiation skills during the simulation, where they will present this paper and engage in a mock board meeting.

AUDIENCE

This course is open to solicitors, barristers, trainees, and other professionals with an interest in the corporate governance industry. If you are not a qualified solicitor, a trainee, or a barrister, please apply with a cover letter and CV for approval to attend the course.

OUTLINE

The Diploma in Corporate Law and Governance programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: INTRODUCTION TO CORPORATE LAW AND GOVERNANCE IN IRELAND

- Overview of the *Companies Act 2014*
- Advising shareholders
- Company life-cycle

START DATE

Wednesday 12 October 2016

DELIVERY METHOD

On-site Wednesdays 6.15pm to 8.30pm and webcast online, with on-site workshops

ASSESSMENT

Three-hour closed-book exam in April 2017

FEE

€2,400



COLM O'CONNOR

(senior legal counsel, SCOR) speaks about his experience of taking the Diploma in Corporate Law and Governance

How have you found the course?

I found that the Diploma in Corporate Law and Governance equipped me with the fundamental skill-set and confidence to work in the corporate department of a leading law firm based in Malta, and subsequently in a Chambers Band-1-rated corporate insurance department of an international law firm in the City of London. I now work as senior legal counsel for SCOR, a global reinsurer.

Please give us a brief overview of your background

During my career to date, I have been involved in international mergers and acquisitions, corporate restructurings, and associated matters related to the governance of companies, such as the drafting of shareholders' agreements. All of these aspects of corporate law were covered on the diploma course by leading practitioners who lectured from experience, thereby enabling me to gain valuable practical insights into the dynamics of corporate law.

Would you recommend a Diploma Centre course to others?

I would thoroughly recommend the Corporate Law and Governance Diploma course to anybody seeking to further their knowledge of this exciting and vibrant area of the law, either with a view to seeking employment in Ireland or abroad.

MODULE 2: CORPORATE GOVERNANCE

- Practitioner’s perspective
- Advising directors
- Office of the Director of Corporate Enforcement

MODULE 3: CORPORATE TRANSACTIONS

- Tax issues
- Financing a transaction
- Sectoral regulation

MODULE 4: MERGERS AND ACQUISITIONS

- Share purchase agreements
- Asset purchase agreements
- Acting for the investor

MODULE 5: INSOLVENCY AND CORPORATE RESTRUCTURING

- Advising during receivership process
- Winding-up process
- Formal and informal restructuring

MODULE 6: PUBLIC LIMITED COMPANIES AND SECURITIES MARKETS

- Market regulation
- Types of public offer
- The securities market

WORKSHOPS

Workshop 1: Wednesday 23 November 2016 – an interactive problem based overview of the previous sessions.

Workshop 2: Saturday 3 December 2016 – boardroom simulation I: students will deal with boardroom issues and will be advised on preparing a paper for a board meeting.

Workshop 3: Saturday 14 January 2017 – boardroom simulation II: students will participate in a board meeting based on the previous workshop and will present their paper.

Workshop 4: Wednesday 8 March 2017 – exam preparation.

FACULTY

Lecturers and tutors will be drawn from solicitors, barristers, accountants, and others with expertise in the field of corporate law and governance. Previous lecturers have included:



Patrick Ambrose, solicitor



Barry Cahir, William Fry



Marsha Coghlan, A&L Goodbody



Enda Cullivan, Eversheds



John Darby, Flynn O’Driscoll



Paul Egan, Mason Hayes & Curran



James Johnston, Irish Stock Exchange



Neil Keenan, LKG Solicitors



Sinead Kelly, A&L Goodbody



Brian McEnery, BDO Chartered Accountants



Philip McQueston, A&L Goodbody



David Mangan, Mason Hayes & Curran



Lee Murphy, Eversheds



Peppe Santoro, Venture Legal Services



Bob Semple, consultant



Emer Shelly, Eversheds



Gavin Simons, AMOSS Solicitors



Lorcan Tiernan, Dillon Eustace

DIPLOMA IN ALTERNATIVE DISPUTE RESOLUTION (NEW)



The aim of this course is to provide participants with a comprehensive knowledge of the alternative dispute resolution (ADR) process in Ireland. It begins with an overview of arbitration, examining the law in this area since the *Arbitration Act 2010* and reviewing subsequent updates in legislation. We then look at adjudication, with a particular view to the *Construction Contracts Act*, which applies to all construction contracts entered into after 25 July 2016. Various other methods of ADR will be compared, including conciliation and expert determination. Finally, the course focuses on mediation, the content of the *Mediation Bill*, and the various types of mediation, such as civil, commercial, workplace, and family. A number of practical skills-based workshops will cover practice and procedure, negotiation skills, and role-plays.

This course is accredited with the Chartered Institute of Arbitrators (CIArb) and participants who are qualified solicitors, trainees, barristers, or hold a recognised law degree, can apply to become associate members of CIArb on successful completion of the course.

**There will be an option (subject to a fee) for those who want to become accredited mediators with the Mediators' Institute of Ireland (MII) to join a week of intensive workshops on the Diploma in Mediation in February 2017. This will consist of one week of mandatory on-site workshops and a recorded role-play assessment.*

AUDIENCE

This course is open to solicitors, barristers, trainee solicitors, and other professionals with an interest in ADR. If you are not a qualified solicitor, trainee, or barrister, please apply with a cover letter and CV for approval to attend the course.

OUTLINE

The Diploma in Alternative Dispute Resolution programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: INTRODUCTION

- What is ADR?
- Adjudicative v non-adjudicative processes
- What approach suits the dispute in question?

MODULE 2: ARBITRATION

- Legislative framework
- Arbitration agreements
- Arbitration process

MODULE 3: CONSTRUCTION ADJUDICATION

- Adjudication and the *Construction Contracts Act*
- The adjudication hearing
- Enforcement of adjudicator's decision

MODULE 4: DISCRETE AREAS OF ADR

- Conciliation
- Expert determination
- Dispute boards

MODULE 5: MEDIATION

- *The Mediation Bill*
- The role of the lawyer in mediation

START DATE

Thursday 13 October 2016

DELIVERY METHOD

On-site Thursday 6pm to 8.30pm and webcast online, with occasional Saturday workshops

ASSESSMENT

Practical assessments during the course and a three-hour closed-book exam in April 2017

FEE

€2,650*



DIPLOMA CENTRE

Continuing professional education for the way
you learn – onsite, online or on the move...

MII ACCREDITATION

As part of the Diploma in Alternative Dispute Resolution, you have the option of achieving MII accreditation.



Delivery method

One week of intensive workshops in February 2017

Assessment

Recorded role-play assessment

Fee

€1,350

- Stages of the mediation process; case development

WORKSHOPS

A number of workshops will be held throughout the course. Workshops are interactive sessions that focus on group problem-solving and are designed to revise all modules covered to date and to consolidate the student's knowledge.

Workshop 1: Saturday 12 November 2016 – arbitration

Workshop 2: Saturday 26 November 2016 – adjudication

Workshop 3: Thursday 2 March 2017 – exam preparation

Additional mediation workshops take place from Monday 13 February to Saturday 18 February 2017, after which there will be a recorded role-play assessment on Saturday 4 March 2017.

FACULTY

Lecturers and tutors will be drawn from members of the legal profession and industry who have significant practice expertise in these areas.

DIPLOMA IN MEDIATION (SPRING)



This intensive diploma will provide participants with a detailed knowledge of the definition and scope of mediation in Ireland. Mediation is a private form of dispute resolution, assisted by a third party – the mediator – that can enable the parties to come to a non-binding agreement. The course begins with a review of the development of mediation in Ireland, before taking a more in-depth look at mediation and its increasing importance in the litigation landscape. We examine the grounding legislation for mediation, as well as the *Mediation Bill*, which is due to be published, and its likely consequences. Mediation role-plays and negotiation skills form the primary focus of the workshops, with an emphasis on practice and procedure. Various types of mediation will be discussed, including commercial, civil, workplace, and family issues. Finally, there will be a brief examination of other forms of dispute resolution, such as conciliation, expert determination, adjudication, and arbitration.

Those who successfully complete the diploma **and** the mediation role-play assessment will be eligible to apply for certified membership of the Mediators' Institute of Ireland (MII).

Those who successfully complete the taught element only of the diploma (and do not complete the mediation role-play assessment) will be eligible to apply for associate membership of the MII.

Attendance at all workshops is mandatory on this course for MII membership.

Only practitioner and certified members who hold a current MII practising certificate are approved by the MII to mediate and are bound by the MII code of ethics to only mediate where they have the appropriate training, knowledge, and competence to effectively mediate. See www.themii.ie for full details on membership of the MII.

AUDIENCE

This course is suitable for practitioners, trainees, and students. It will also appeal to other professionals with an interest in mediation. If you are not a qualified solicitor, trainee, or barrister, please apply with a cover letter and CV for approval to attend the course.

START DATE

Thursday 12 January 2017

DELIVERY METHOD

On-site Thursdays 6pm to 8.30pm, one week (Mon-Sat) of intensive workshops February 2017, and webcast online

ASSESSMENT

Three-hour closed-book exam and recorded role-play assessment*

FEE

€2,650



KATHY MCDONALD

(associate, Maples and Calder) speaks about her experience of taking the Diploma in Mediation

Please give us a brief overview of your background.
I work as an associate in the funds group in Maples and Calder.

How have you found the Diploma in Mediation?
It has expanded my knowledge on alternative dispute resolution, which can be extremely beneficial to any client.

Would you recommend a Diploma Centre course to others?

I would highly recommend a Law Society diploma to anyone who is interested in enhancing their skills, which will benefit their clients and case management. The practical interaction throughout the mediation course was extremely beneficial. The mock mediations and workshops were an integral part of learning the true practicalities of mediation.

OUTLINE

The Diploma in Mediation programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: Adjudicative v non-adjudicative processes; development of mediation; mediation in other comparable jurisdictions

MODULE 2: Introduction to conflict resolution; the role of the mediator; legislation and case law; practice and procedure; mediation role-plays; ethics in mediation

MODULE 3: Conciliation; expert determination; adjudication; arbitration

WORKSHOPS

- Workshop 1: Monday 13 February 2017
- Workshop 2: Tuesday 14 February 2017
- Workshop 3: Wednesday 15 February 2017
- Workshop 4: Thursday 16 February 2017
- Workshop 5: Friday 17 February 2017
- Workshop 6: Saturday 18 February 2017
- Workshop 7*: Saturday 4 March 2017
- Workshop 8*: Saturday 11 March 2017
- Workshop 9: Thursday 16 March 2017

**The recorded mediation role-play assessment in workshops 7 and 8 will only be applicable to those seeking to apply for certified membership of the MII.*

FACULTY

Previous faculty members have included:



Fergus Armstrong, One Resolve



William Aylmer, Aylmer & Co



Dermot Flanagan SC



Aoife Gaughan, DWF



Bill Holohan, Holohan Solicitors



Geraldine Hynes, solicitor



Joe Kelly, A&L Goodbody



John Kennedy BL



Austin Kenny, accredited mediator



Damien Keogh, Damien Keogh and Associates



Helen Kilroy, McCann FitzGerald



Richard Lee, Lee & Sherlock



Michael M Moran, Michael M Moran Solicitors



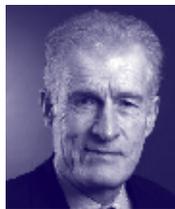
Jennifer O'Brien, Irish Family Law Chambers



Mark Regan, Regan Solicitors



Joe Thomas, O'Reilly Thomas



Michael Tyrrell, Michelangelo Consultants



Sabine Walsh, Sabine Walsh Mediation

DIPLOMA IN HEALTHCARE LAW (NEW)

This course will provide practitioners with a comprehensive overview of the law governing healthcare in this jurisdiction, as well as analysis and insights in relation to the relevant practice and procedure in Ireland. The learning experience will be enhanced by practical input from expert practitioners in their area and from leading contributors by way of workshops and case-study sessions. During a moot court exercise, participants will have a unique opportunity to run contested applications before a court chaired by a practising High Court judge.

AUDIENCE

The course is suitable for practitioners, trainees, and students, and will benefit those who would like to be in a position to advise current or future clients on healthcare-related legal issues. It will also appeal to those already in healthcare departments in private practice, or working in-house in regulatory bodies or other agencies. All attendees, irrespective of prior experience, will obtain a comprehensive and up-to-date overview of healthcare law and the related practice and procedure in this jurisdiction.

START DATE

Wednesday 19 October 2016

DELIVERY METHOD

On-site Wednesday 6.15pm to 8.45pm and webcast online, with occasional Saturdays

ASSESSMENT

Three-hour closed-book exam (80%) in April and continuous assessment (online activities plus skills session participation, 20%)

FEE

€2,400

OUTLINE

The Diploma in Healthcare Law programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: INTRODUCTION TO MEDICO-LEGAL CLAIMS HANDLING

- Practice and procedure, sample pleadings, and case management
- Practical advices when acting for private hospitals
- The State Claims Agency

MODULE 2: CONSTITUTIONAL AND CIVIL RIGHTS

- *Assisted Decision-Making (Capacity) Act 2015*
- Guardianship
- Mental health law



MODULE 3: HEALTHCARE REGULATION

- Professional regulation – case studies
- Statutory enquiries – practice and procedure
- Inquests before the coroner

MODULE 4: RECORD MANAGEMENT

- E-healthcare
- Data protection obligations
- Freedom of information

MODULE 5: PREPARING FOR TRIAL

- Instructing counsel
- Healthcare precedent

WORKSHOPS

Workshop 1: Saturday 12 November 2016 – medico-legal case studies: small group, problem-based case studies

that address medico-legal claims from the perspectives of both the plaintiff and defendant.

Workshop 2: Saturday 21 January 2017 – healthcare regulation: features an interactive panel of leading officials from healthcare regulatory bodies. A number of problem scenarios will also be worked through in group activities.

Workshop 3: Wednesday 15 February 2017 – mini-moot courts: students prepare, present and receive feedback on mid-trial applications/rulings and applications to the list. Held in our moot courtroom and chaired by a practising judge.

Workshop 4: Wednesday 1 March 2017 – exam preparation.

FACULTY

Previous lecturers on our Certificate in Healthcare Law have included:



Michael Boylan,
Augustus Cullen
Law



Aisling Gannon,
Eversheds



Mary Hough, Hayes
Solicitors



Aine Hynes, St John
Solicitors



Paul Anthony
McDermott SC



JP McDowell,
McDowell Purcell



Dr Simon Mills BL



Roger Murray,
Callan Tansey



Richard O'Sullivan,
Health Information
and Quality
Authority



Rebecca Ryan,
Matheson



Dr Brian Farrell,
Dublin City and
County Coroner

DIPLOMA IN SPORTS LAW (NEW)

This diploma will provide participants with an insight into the dynamic domain of sports law, both domestically and internationally. Modules will address practical issues relevant for practitioners at all levels, whether they are new to the area, looking to intensify their practice in this area, or already a major player. The course begins with a look at the regulation and governance of the sport sector and will examine the major sporting bodies. It outlines how to set up a club and reviews the applicable rules, club membership, and the protection of both players and management. The area of child protection and safeguarding young people will also be explored. Hot topics such as the issue of concussion and second-impact syndrome are also addressed, as we consider how clubs protect themselves and their players and members. Finally, the course examines disciplinary procedures, both internal and external, to include the use of alternative dispute resolution in sport. It considers what disciplinary codes are most appropriate and what policies and procedures are in place to ensure these are adhered to and enforced.

AUDIENCE

This course is suitable for practitioners, trainees, and barristers. It will also appeal to other suitably qualified professionals with an interest in sports law, or those who work with clubs, or in the management of sporting bodies. It is an ideal opportunity for those currently working in the area to broaden the scope and depth of their knowledge. If you are not a qualified solicitor, trainee, or barrister, please apply with a cover letter and CV for approval to attend the course.

The Diploma in Sports Law programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: GOVERNANCE AND REGULATION

- Sporting bodies
- Organisational structure; setting up a club
- Rules and regulations
- Funding and grant applications; lottery licences
- Sponsorship

MODULE 2: MEMBERSHIP

- Player and management liability
- Policies and procedures; social media
- IP and media rights; image and player rights
- Child protection
- Gambling; doping; violence in sport

MODULE 3: DISCIPLINARY PROCEDURES

- Disciplinary codes
- Dispute resolution bodies
- Arbitration in sport
- Suspensions and appeals

WORKSHOPS

A number of workshops will be held throughout the course. Workshops are interactive sessions that focus on group problem-solving and are designed to revise all modules covered to date and to consolidate the student's knowledge.

Workshop 1: Wednesday 23 November 2016 – key emphasis on the practicalities of setting up a club.

START DATE

Wednesday 19 October 2016

DELIVERY METHOD

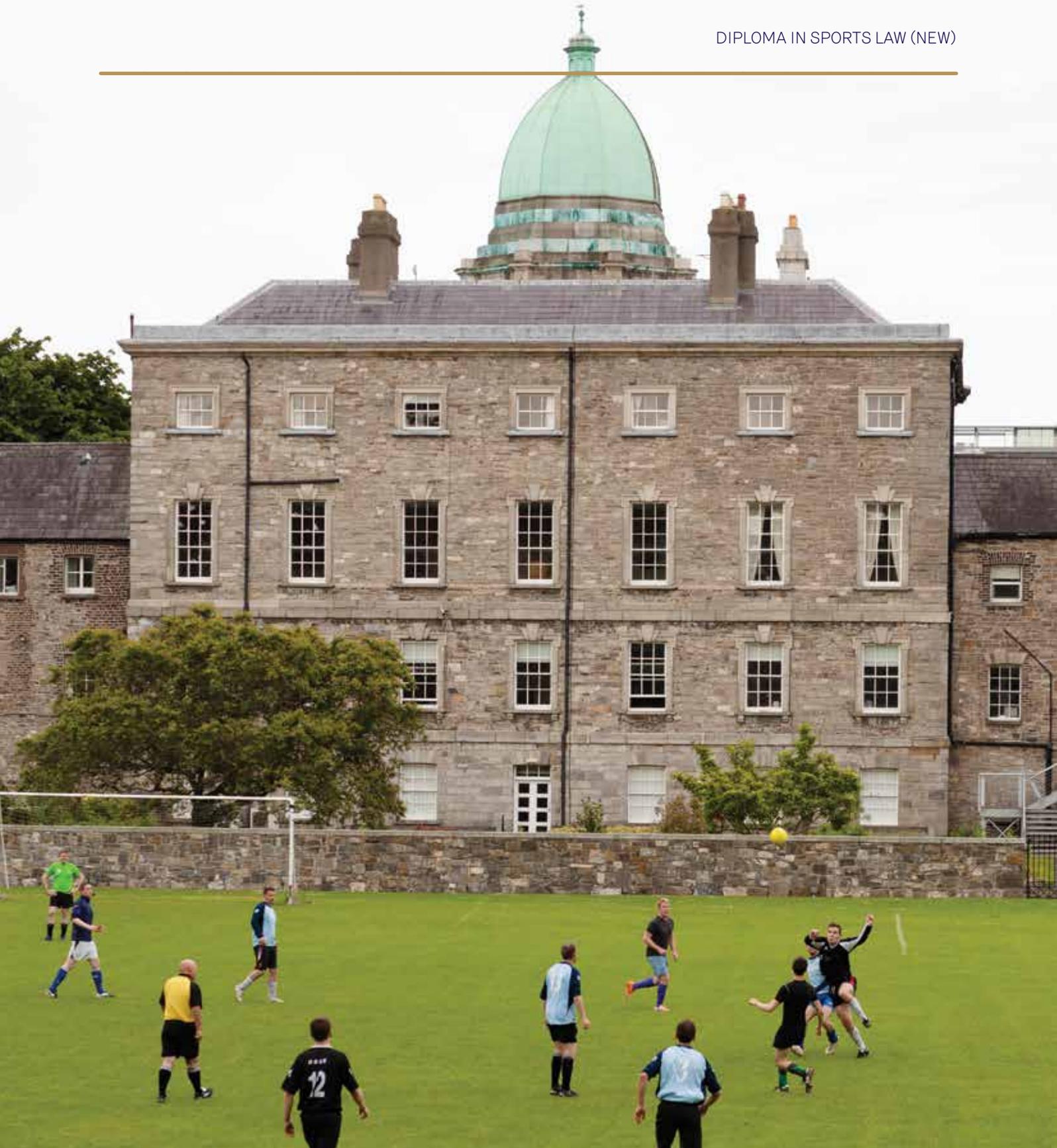
On-site Wednesdays 6pm to 8.30pm and webcast online

ASSESSMENT

Three-hour closed-book exam in April 2017

FEE

€2,400



Workshop 2: Wednesday 18 January 2017 – key emphasis on player and management welfare.

Workshop 3: Wednesday 1 March 2017 – key emphasis on dispute resolution in sport and examination preparation workshop.

FACULTY

Lecturers and tutors will be drawn from members of the legal profession and sports industry who have significant practice expertise in the area.

DIPLOMA IN JUDICIAL SKILLS AND DECISION- MAKING (NEW)

This new diploma will provide participants with case-management leadership skills and practical training on how to run a case in any forum. It will also prepare participants for adjudicatory, tribunal, and board roles, and will explore the skills needed to preside over various forums. Practical workshops on arriving at a determination and drafting judgments will be facilitated by means of case studies and role-play sessions. A module on alternative dispute resolution (ADR) techniques will discuss how these interact with traditional court-based proceedings, with a particular focus on mediation in family law. The ADR module contains skills workshops and will prepare participants for adjudications in light of the *Construction Contracts Act*. The diploma also features a distinct module on awareness and sensitivity training and dealing with vulnerable witnesses and clients.

AUDIENCE

This course is open to solicitors and will be of interest to those hoping to move into a high-level adjudicatory or quasi-judicial management role. We also welcome applications from other professionals who have specific experience in the adjudication role. Such applications will be considered on a case-by-case basis. If you are not a qualified solicitor, please apply with a cover letter and CV for approval to attend the course.

OUTLINE

The Diploma in Judicial Skills and Decision-Making programme is based on the following module theme and covers key themes as listed below:

MODULE 1: COURTROOM PROCEDURES AND ADVOCACY

- Understanding the trial process
- Rules of evidence
- Case management

MODULE 2: PREPARING FOR ADJUDICATORY ROLES

- Types of roles available
- Application and recruitment process
- Functions and duties of chairpersons and members of a board

MODULE 3: ALTERNATIVE DISPUTE RESOLUTION

- Mediation/mediation in family law
- Arbitration overview
- Adjudication in light of the *Construction Contracts Act*

MODULE 4: DECISION-MAKING SKILLS

- Assessing credibility; assessing expert evidence
- Independence and accountability
- Drafting written judgments; reasoning

MODULE 5: ETHICS AND THE SOCIAL CONTEXT OF LAW

- Examination of cultural diversity in Ireland
- Equality legislation and inclusion
- Dealing with vulnerable clients or witnesses

WORKSHOPS

Workshop 1: Saturday 12 November 2016 – selected case studies and analysis; courtroom procedures, and advocacy in practice.

Workshop 2: Saturday 26 November 2016 – interactive, working group problems; ADR overview; mock adjudication.

START DATE

Friday 21 October 2016

DELIVERY METHOD

On-site Fridays and Saturdays,
with lectures webcast online

ASSESSMENT

One written assignment (60%)
and one assessed role-play (40%)

FEE

€2,400



Workshop 3: Saturday 3 December 2016 – practical skills workshop; presiding and leadership skills; writing judgments.

Workshop 4: Saturday 10 December 2016 – case studies; dealing with lay litigants; vulnerable clients; family law court (practical role-play assessment worth 40%).

FACULTY

Lecturers and tutors will be drawn from experienced trainers in the relevant area, both from this jurisdiction and internationally, and from other legal practitioner experts.

DIPLOMA IN EDUCATION LAW (NEW)

This course is designed to provide participants with a comprehensive understanding of the complex legal topics that arise when advising on education law matters. The practice of education law encompasses a diverse range of potential practice areas, including employment law, equality law, conflict resolution, corporate governance, child protection, and litigation. Added to this complexity of potential legal issues is the fact that, in order to provide effective and informed solutions, those advising in education law disputes also need to understand the governance and decision-making structures that apply within the particular school.

This course will begin with a general introduction to the often fascinating development of education law in Ireland, considering key constitutional and legislative provisions, before reflecting in more detail on the specific day-to-day issues that arise when advising on education law matters or, indeed, when acting as a decision-maker within a school.

AUDIENCE

This course is suitable for practitioners, trainees, and students interested in the area of education law. It will also be of interest to key stakeholders and decision-makers within the education process, including school principals, teachers, management organisations, trade unions, and staff associations. The course is designed to be as accessible as possible, with key on-site sessions taking place during standard school holidays and all lectures webcast and accessible 'live' or in playback format. If you are not a qualified solicitor, trainee, or barrister, please apply with a cover letter and CV for approval to attend the course.

OUTLINE

The Diploma in Education Law programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: EMPLOYMENT LAW IN THE SCHOOL CONTEXT – PART 1

- Recruitment of staff, status of workers
- The contract of employment and understanding CIDs
- Grievance and disciplinary procedures
- Termination of employment and unfair dismissals
- The Teaching Council, registration, and 'fitness to teach' – part 5 of the *Teaching Council Acts 2001-2015*

MODULE 2: EMPLOYMENT LAW IN THE SCHOOL CONTEXT – PART 2

- Promotion of staff and appointment procedures for principals
- Equality in the workplace
- Managing bullying and harassment within schools
- The application of the *Transfer of Undertaking Regulations* in the school context

MODULE 3: ADMISSIONS POLICIES AND STUDENT CONDUCT

- Admission, enrolment policies, and equality provisions
- Codes of behaviour and school disciplinary procedures
- Peer-to-peer bullying and student use of social media
- Managing parental complaints

MODULE 4: SCHOOL STRUCTURES AND GOVERNANCE

- Legislative framework – the *Education Act 1988* and amending legislation
- Structure and role of boards of management

START DATE

Friday 4 November 2016

DELIVERY METHOD

Block placement – four Friday and Saturday sessions (to coincide with periods of school leave)

ASSESSMENT

Three-hour closed-book written examination

FEE

€2,400



- The role of the principals and teachers
- Financial management
- The inspectorate

MODULE 5: NEGLIGENCE AND LITIGATION MANAGEMENT

- The duty of care in the school context
- The standard of care
- When the duty arises and the 'boundaries' of the school
- Sporting activities organised by schools
- Teacher negligence and contributory negligence of children
- Degree of supervision and student maturity
- Liability of the school authority

MODULE 6: PROVIDING FOR SPECIAL EDUCATIONAL NEEDS

- Constitutional considerations and legislative provisions
- School policies and procedures for special educational needs
- Roles and functions of boards of management and principals
- The examination and assessment process
- Equality law provisions, with a focus on disability discrimination

MODULE 7: COMPLIANCE MATTERS AND MISCELLANEOUS PROVISIONS

- Freedom of information and data protection concerns relevant to schools
- Child protection obligations and the role of the designated liaison person
- The *Protected Disclosures Act 2014*
- Participating in case conferences – best practice

- Tusla reporting requirements
- Health and safety provisions

MODULE 8: HIGHER, FURTHER, AND ADULT EDUCATION

- Governance structures at third level
- Student conduct issues
- Issues relevant to international students
- The examination process and managing plagiarism
- Equality provisions with a focus on disability discrimination

WORKSHOPS

Workshop 1: Saturday 7 January 2017 – practical application through case study, role-plays, and drafting exercises of topics encountered in the lectures relating to employment law matters, admissions, and student conduct issues.

Workshop 2: Saturday 25 February 2017 – practical application through case study, role-plays, and drafting exercises of topics encountered in the lectures relating to litigation and dispute management issues, school structure, and governance matters.

Workshop 3: Saturday 22 April 2017 – practical application through case study, role-plays, and drafting exercises of topics encountered in the lectures relating to equality matters, data protection, freedom of information issues, and child protection considerations.

FACULTY

Lecturers and tutors will be drawn from experienced practitioners in the field of education law.

DIPLOMA IN IN-HOUSE PRACTICE

This course is designed to provide in-house lawyers or aspiring in-house lawyers with a comprehensive understanding of the varied, challenging, and stimulating work that confronts those working in business and in the public sector. The in-house role has evolved from a traditional role of 'head of legal' to a more dynamic, high-level and business-oriented position. Feedback confirms that the in-house lawyer is obliged to 'wear many hats' and negotiate with a variety of stakeholders. Participants will recognise the varied role of the in-house lawyer and the many business and interpersonal skills that the position requires, and they will assess how to best manage business expectations while juggling the competing interests of various stakeholders. The course examines a number of substantive legal topics that confront in-house counsel, such as setting up and managing an in-house function, ethics, privilege, commercial contracts, employment, compliance, governance, procurement, and data protection.

AUDIENCE

Whether you are currently employed as a general counsel, head of legal, corporate attorney, or in another in-house role in the private or public sector, or whether you aspire to a career in-house outside of private practice and are keen to develop skills and further your legal knowledge, this course will be of interest and benefit to you. The diploma is only open to solicitors, barristers, trainees, or attorneys, and applications will not be invited from non-lawyers.

OUTLINE

The Diploma in In-House Practice programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: INTRODUCTION TO THE ROLE OF IN-HOUSE LAWYER

- Setting up an in-house function
- Varied role of in-house lawyer
- Ethics in the role of in-house lawyer
- Legal risk
- Negotiation styles
- Use of external counsel

START DATE

Friday 18 November 2016

DELIVERY METHOD

On-site monthly block release on Fridays and Saturdays and webcast online

ASSESSMENT

Three-hour closed-book exam in April 2017 (also see panel, next page)

FEE

€2,400 or €650 per module (attend two or more modules and successfully complete an assignment to obtain a Certificate in In-House Practice)



EDEL MARIA RYAN

(solicitor, Michael Houlihan & Partners, Solicitors) speaks about her experience of taking the Diploma in In-House Practice

How have you found the course?

I found the Diploma in In-House Practice to be a very worthwhile undertaking. The course was enjoyable and well structured, allowing me to obtain a comprehensive understanding of the varied, challenging, and stimulating work that confronts those working in business and in the public sector.

Would you recommend a Diploma Centre course to others?

Yes; this course was delivered by legal professionals who lectured from experience, thereby enabling me to gain valuable insight into the reality of working in an in-house role. The course materials were of a very high standard, and will be a regular reference point for me. I would thoroughly recommend the Diploma in In-House Practice as a most useful course to anybody seeking to further their knowledge of this interesting and dynamic area of practice.

MODULE 2: COMMERCIAL CONTRACTS

- Do's and don'ts of commercial agreements
- Fundamental legal contract provisions
- Drafting and negotiating contracts
- Outsource and supply agreements

MODULE 3: DATA PROTECTION AND IT

- Intellectual property
- Social media
- Data protection

MODULE 4: COMPLIANCE

- Directors' duties
- Role of compliance officer
- *Companies Act 2014*
- Competition law
- Anti-bribery and corruption

MODULE 5: EMPLOYMENT LAW AND DISPUTE RESOLUTION

- Human resource management
- Dispute resolution
- Privilege
- Discovery

WORKSHOPS

A number of workshops will be held throughout the course. These are interactive sessions focusing on group problem-solving and are designed to revise all modules covered to date and to consolidate the student's knowledge.

Workshop 1: Saturday 10 December 2017

Workshop 2: Saturday 21 January 2017

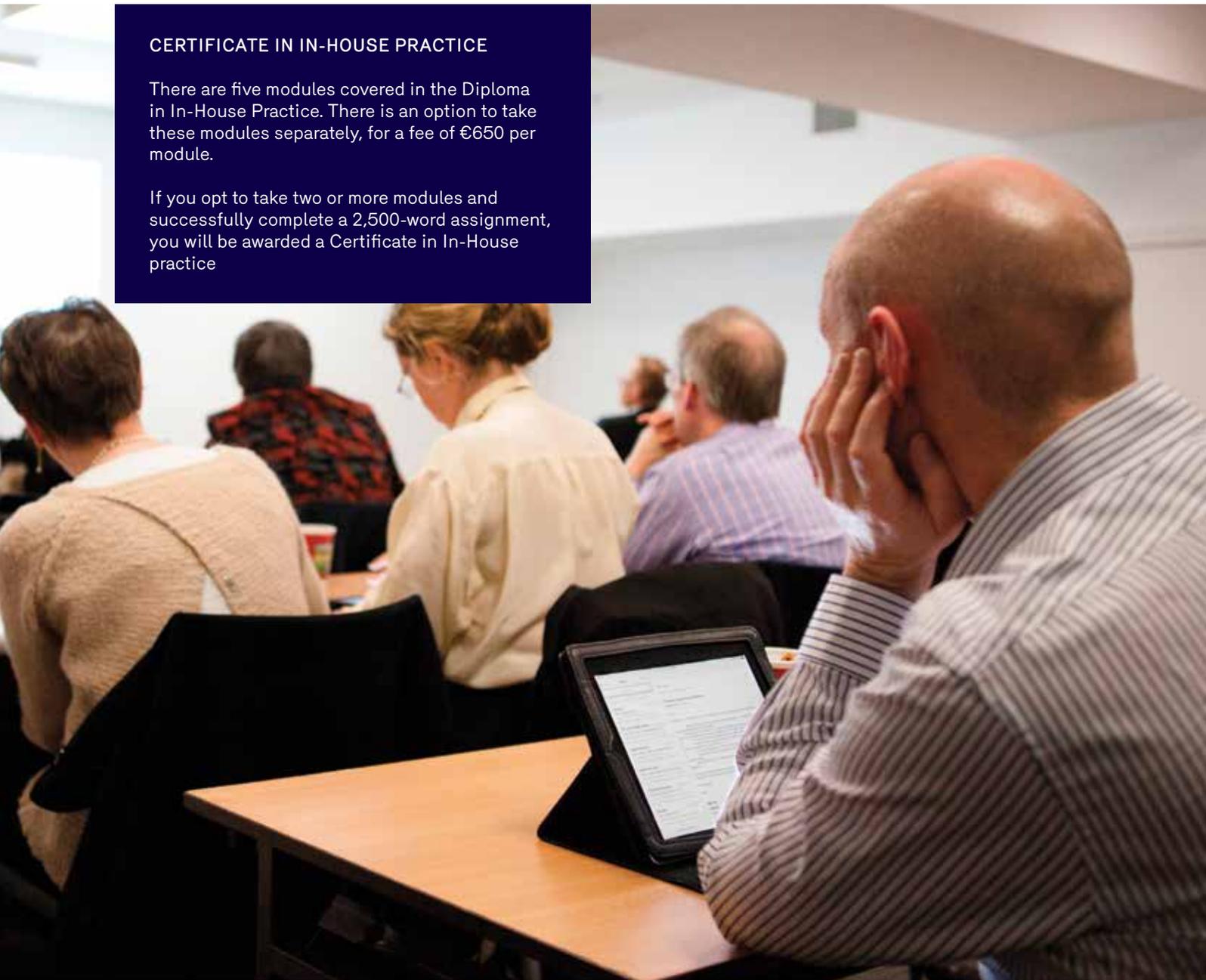
Workshop 3: Saturday 4 February 2017

Workshop 4: Saturday 4 March 2017

CERTIFICATE IN IN-HOUSE PRACTICE

There are five modules covered in the Diploma in In-House Practice. There is an option to take these modules separately, for a fee of €650 per module.

If you opt to take two or more modules and successfully complete a 2,500-word assignment, you will be awarded a Certificate in In-House practice



FACULTY

Lecturers and tutors will be drawn from members of the legal profession and industry who have significant practice expertise in these areas. Previous lecturers have included:



Patrick Ambrose,
solicitor



Peter Bolger, Mason
Hayes & Curran



Brian Connolly,
Accenture



Eleanor Daly,
FEXCO



Garret Flynn, BL



James Kinch, CSSO



Claire Lord,
Mason Hayes &
Curran



Paul Anthony
McDermott, SC



Grainne Mannion,
AIB



Aoiffe Moran,
Matheson



Anna Morgan,
Arthur Cox



Claire Morrissey,
A&L Goodbody



Ruairi Mulrean, LK
Shields



Gemma Neylon,
OpenJaw
Technologies



Michelle Ni Longain,
ByrneWallace



Peter O'Neill,
Facebook



James O'Rourke,
Concordia
International



Richard O'Sullivan,
Health Information
and Quality
Authority



Emma Redmond,
LinkedIn



Paula Reid, A&L
Goodbody



Eileen Roberts, A&L
Goodbody



Bob Semple,
company director



Michael Walsh,
ByrneWallace



Patrick Walshe,
Philip Lee



John Whelan, A&L
Goodbody



Aoife Young,
Facebook



CERTIFICATE IN COMPANY SECRETARIAL LAW AND PRACTICE



LAW SOCIETY
OF IRELAND



Trust through governance

Jointly awarded by the Law Society of Ireland and the Institute of Chartered Secretaries & Administrators (ICSA), this Certificate in Company Secretarial Law and Practice offers a practical insight into company secretarial requirements in Ireland.

The requirement in the *Companies Act 2014* obligating the directors of a company to appoint a suitably qualified individual to the position of company secretary has enhanced the company secretary's position as the principal legal administrative and compliance officer within a company. The duties and responsibilities of the company secretary vary depending on the industry in question and the type of company involved. With an increased focus on the need for effective governance in the current climate, the position has expanded in many companies, and the scope of the role has moved beyond corporate compliance to become a focal point for advice about governance, compliance, and the conduct of business.

This course focuses on the procedural requirements of company secretarial practice and aims to provide participants with a comprehensive understanding of the company law framework and key corporate governance provisions under the *Companies Act*.

AUDIENCE

Company secretarial is a growth area in Ireland, and this course will attract solicitors who offer company secretarial services or who advise clients in this area. It will also appeal to in-house lawyers and to those looking to develop their company secretarial skills and knowledge with a view to developing new opportunities and offering new services to existing clients. Finally, the course will benefit company secretaries and their teams, as well as suitably qualified corporate governance and compliance professionals looking to develop their legal knowledge and practical skills in this growing area. If you are not a qualified solicitor, trainee, or barrister, please send a CV and cover letter for approval to attend the course.

OUTLINE

The Certificate in Company Secretarial Law and Practice programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: COMPANY LAW AND COMPANY FORMATION

- The role and legal duties of the company secretary
- *The Companies Act* – structure and key provisions
- The company incorporation process

MODULE 2: ANNUAL COMPLIANCE

- Maintaining the statutory registers
- Types of members' and directors' resolutions
- Annual returns and financial statements
- Corporate governance

MODULE 3: TRANSACTIONS

- Summary approvals procedure
- Share capital – allotment, variation and transfer
- Redemption and buyback

MODULE 4: WIND-UP

- Types of company wind-up
- Strike-off and restoration

START DATE

Tuesday 4 October 2016

DELIVERY METHOD

On-site Tuesdays and webcast online, with Saturday workshops

ASSESSMENT

Examination on Saturday 21 January 2017

FEE

€1,400

WORKSHOPS

Workshop 1: Saturday 12 November 2016 – annual compliance: selected case studies from Module 2; participants work in small groups to analyse problem based scenarios. Also features minute-taking activities.

Workshop 2: Saturday 12 November 2016 – boardroom behaviours: an interactive session that investigates

boardroom behaviours through an innovative boardroom simulation.

Workshop 3: Saturday 03 December 2016 – shares and share capital: participants work through case studies dealing with the allotment, variation, and transfer of shares. This session also features an exam prep session.

FACULTY

Lecturers and tutors will be drawn from those with expertise in the field of company secretarial law. Previous lecturers have included:



Fiona Barry, PwC



Tracy Byrne, Standard Life



Ruairi Cosgrove, PwC



Tim Crowley, Nathan Trust



Enda Cullivan, Eversheds



Eleanor Daly, FEXCO



Ross Forde, Matheson



Paul Heffernan, McCann FitzGerald



Fiona Mahon, Eversheds



Jacqueline McGowan-Smyth, Arthur Cox



Salvador Nash, KPMG



Daibhi O'Leary, Arthur Cox



Jillian O'Sullivan, Grant Thornton



Kevin Prendergast, ODCE



Conor Ryan, Permanent TSB



Conor Sweeney, CLS Chartered Secretaries



Bob Semple, consultant

ICSA AFFILIATE MEMBERSHIP

As soon as the course begins, you will receive one year's affiliate membership of ICSA. ICSA affiliation is designed for company secretaries, legal counsel, lawyers, and everyone with responsibility for governance, risk, and compliance in organisations of all sizes, including businesses, trusts, and charities.

It offers access to ICSA's supportive professional community, where you will find expertise, guidance, and development advice.

Affiliate members enjoy:

- Practical advice on how to establish good governance in your organisation,
- Briefings on the latest statutory developments and ways to respond to them,
- Preferential access to practical, inspiring professional development activities,
- Exclusive discounts on ICSA content, training, and many other business and recreational purchases from selected partners,
- Opportunities to extend your network in your local area and across the world
- Career support.

CERTIFICATE IN DATA PROTECTION PRACTICE

Data is now a valuable commodity. Modern technologies allow for huge volumes of data to be collected by companies on a daily basis. There are many legal responsibilities associated with collecting, retaining, and processing such data. Data protection laws act to balance an individual's right to privacy with a company's ability to use that data. It is essential that the use of data is regulated to prevent against abuses, while at the same time ensuring that companies can use data efficiently and effectively.

The Certificate in Data Protection offers an in-depth analysis of the current data protection framework. Current data protection laws are examined, together with the changes proposed by Regulation 2016/679 (the *General Data Protection Regulation*). The law in this area is straightforward; however, its application is less so, especially as the data protection landscape is rapidly changing. Participants will be brought through the application of the law by experienced data protection practitioners and privacy consultants from private practice, the public sector, and from large multinationals. This course will ensure that students are equipped to deal with the new compliance issues ahead. Course materials, including webcasts of lectures, will be released online each week. In addition, online interactive participation will be required.

AUDIENCE

This course is suitable for practitioners, trainees, and students. It will appeal to lawyers, data protection officers, compliance officers, and human resource professionals, as well as those who have an interest in data protection or aspire to work in the area. If you are not a qualified solicitor, trainee, or barrister, please send a CV and cover letter for approval to attend the course.

START DATE

Thursday 6 October 2016

DELIVERY METHOD

Introductory lecture on-site and online; thereafter online Thursday lectures and online Saturday workshops

ASSESSMENT

Practical assignment including case-study scenarios, multiple choice questions, and continuous assessment

FEE

€1,400



ELAINE MORRISSEY

(associate, McDowell Purcell) speaks about her experience of taking the Certificate in Data Protection Practice

Please give us a brief overview of your background.
I work in the Public and Regulatory Department of McDowell Purcell Solicitors, advising regulatory bodies in relation to all aspects of their practice and procedure.

Why did you decide to do the Certificate in Data Protection Practice?

I wanted to expand my knowledge of this constantly changing area of law, which affects every client, in order to be able to provide the most up-to-date advice to clients.

How have you found the course?

I found the course very beneficial. The advantage of the course being online facilitated access and learning, and the online forum was a great method to chat to other participants to discuss the current law and anticipated changes.

Would you recommend a Diploma Centre course to others?

Yes, I would. These courses are an excellent way to improve your technical knowledge and they also provide an opportunity to discuss new developments with your peers.

OUTLINE

The Certificate in Data Protection programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: INTRODUCTION TO DATA PROTECTION LAW

- Origins of data protection law
- Data protection concepts and principles
- Overview of data protection landscape

MODULE 2: GENERAL DATA PROTECTION REGULATION (REGULATION 2016/679)

- Overview of important proposed changes
- Impact of proposed changes
- Changes referenced in each module

MODULE 3: DATA PROCESSING AND SHARING

- Legitimate processing
- Data retention
- Data access requests
- Government data, public sector
- Data protection v freedom of information

MODULE 4: INTERNATIONAL DATA TRANSFERS

- Data transfer risks
- The *Schrems* case
- The *EU/US Privacy Shield*
- Supervision, enforcement, offences

MODULE 5: DATA GOVERNANCE

- Role of the data protection officer
- Data breaches
- Powers of the data protection authority
- Privacy impact assessments

MODULE 6: DATA PROTECTION COMPLIANCE

- CCTV
- Direct marketing
- Cookies, the cloud
- Outsourcing
- Drones, biometrics, wearable technology

MODULE 7: DATA GOVERNANCE FRAMEWORK

- Best practice models
- Information asset life cycle
- Aligning DP and data governance
- Standard frameworks and ISOs
- Measuring data protection compliance

MODULE 8: CHANGE MANAGEMENT

- Context and rationale
- Principles of change management
- Data protection training

MODULE 9: DATA SECURITY AND TECHNOLOGY

- Physical security of data
- Virtual security of data
- Technical considerations

Minister Dara Murphy speaking on data protection at the Diploma Centre's live panel discussion



MODULE 10: ETHICS IN DATA PROTECTION

- Ethical first principles
- A framework for ethics in information management
- Practical application

MODULE 11: DATA PROTECTION UPDATE

- America view – EU v US approach
- Overview of recent data protection issues

WORKSHOPS

Three online interactive workshops will enable students to connect with expert contributors and to consolidate

their knowledge. Workshops will focus on case-study scenarios, with an emphasis on the application of data protection law to common situations encountered in practice. Participants are invited to have an open-minded approach to learning and are encouraged to interact and share knowledge with colleagues. Engaging online is a central element of this course.

Workshop 1: Saturday 5 November 2016

Workshop 2: Saturday 3 December 2016

Workshop 3: Saturday 14 January 2017

FACULTY

Lecturers and tutors consist of solicitors, barristers, and data-protection practitioners with in-depth knowledge of the recent case law and legislative developments. Previous lecturers have included:



Chris Bollard, Arthur Cox



Fergal Crehan BL, privacy consultant



Dr Denis Kelleher BL



Phil Lee, Fieldfisher



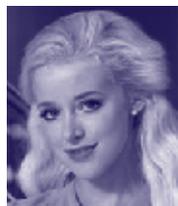
Simon McGarr, McGarr Solicitors



Patricia McGovern, DFMG Solicitors



Dr TJ McIntyre, UCD, Digital Rights Ireland



Emerald De Leeuw, Eurocomply



Daragh O'Brien, Castlebridge Associates



Dr Katherine O'Keefe, Castlebridge Associates



Richard O'Sullivan, Health Information & Quality Authority



Ruth O'Toole, solicitor, Daon



Emma Redmond, LinkedIn



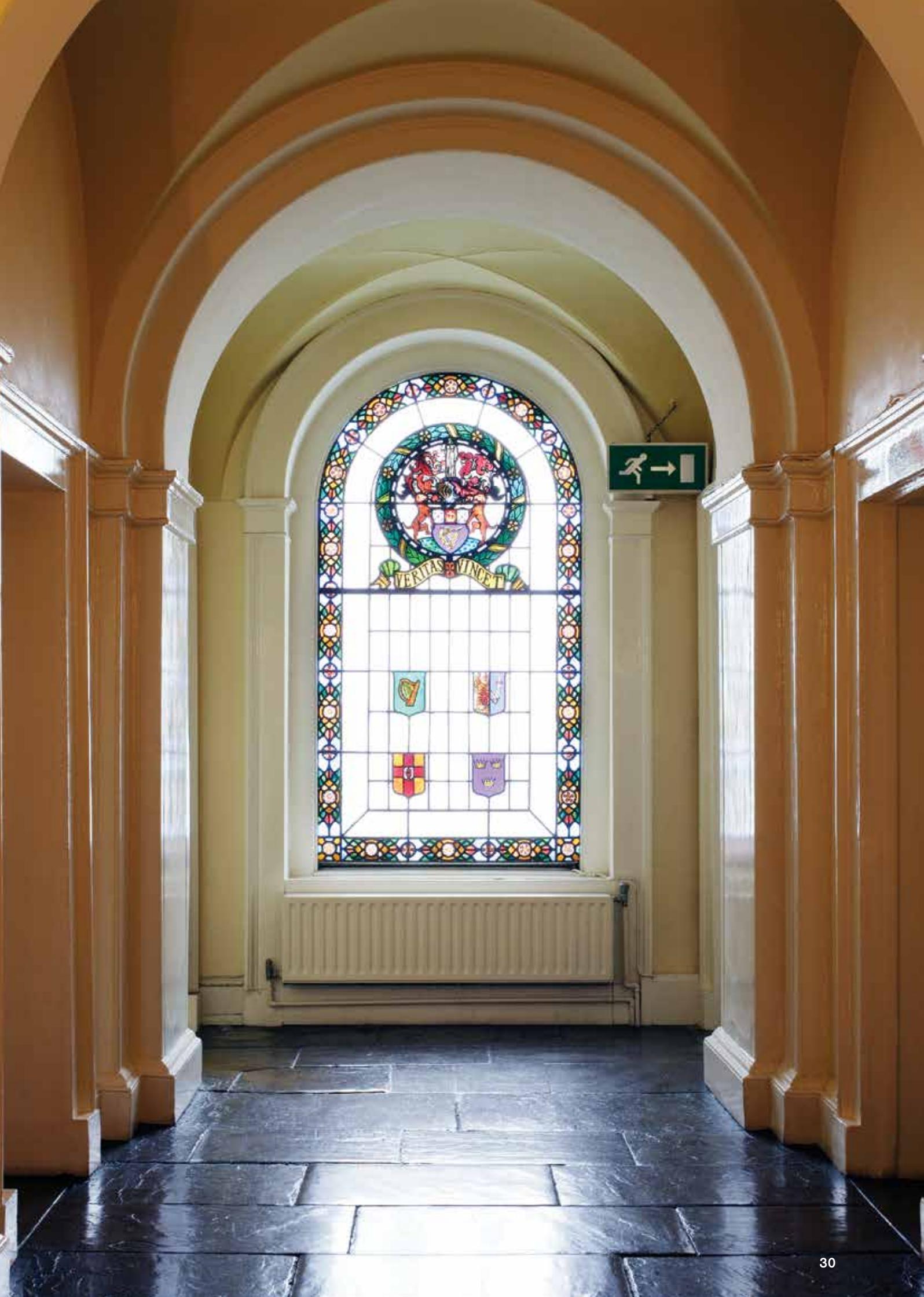
Kenneth Ruane, An Garda Síochána



Julie Shackleton, Hbx, Harvard Business School



Oisín Tobin, Mason Hayes & Curran



CERTIFICATE IN PENSIONS LAW AND PRACTICE

This course is designed to provide participants with a comprehensive understanding of pensions law and practice in Ireland. It begins with an examination of the legislative and regulatory framework, including the *Equality (Miscellaneous Provisions) Act 2015* and what exactly constitutes 'objectively justifying' retirement ages. The functions and investigative powers of the Pensions Ombudsman are reviewed in detail, as are the roles of both the employer and the trustees of the pension scheme. Scheme governance and different types of pension structures are also examined. The course features discussions of recent case law with major implications in this area, such as the *Element Six* and *Omega Pharma* cases. Finally, the effects of family law issues such as separation and divorce on a spouse or civil partner's pension rights are considered.

AUDIENCE

This course is suitable for practitioners, trainees, and students. It will also appeal to other suitably qualified professionals with an interest in pensions law. It is an ideal opportunity for those currently working in the area to broaden the scope and depth of their knowledge. If you are not a qualified solicitor, trainee, or barrister, please apply with a cover letter and CV for approval to attend the course.

OUTLINE

The Certificate in Pensions Law and Practice programme is based on the following module scheme and covers key themes as listed below:

MODULE 1:

- Course introduction
- Legislative and regulatory framework

MODULE 2:

- Pension scheme structures
- Pension adjustment orders

MODULE 3:

- Role of trustees
- Employer obligations
- Scheme governance

MODULE 4:

- Winding-up of schemes
- Post-retirement issues

WORKSHOPS

A number of workshops will be held throughout the course. Workshops are interactive sessions that focus on group problem-solving and are designed to revise all modules covered to date and to consolidate the student's knowledge. Key emphasis will be placed on the application of pensions law to common scenarios encountered in practice.

Workshop 1: Tuesday 15 November 2016

Workshop 2: Tuesday 24 January 2017

START DATE

Tuesday 11 October 2016

DELIVERY METHOD

On-site Tuesdays and webcast online

ASSESSMENT

2,500-word written assignment
(due 21 February 2017)

FEE

€1,400

FACULTY

Lecturers and tutors will be drawn from members of the legal profession and industry who have significant practice expertise in these areas. Previous lecturers have included:



James Campbell,
Mercer



Deirdre Cummins,
Matheson



Ian Devlin,
Eversheds



Sonya Dixon BL



Paul Gilmer, ITC
Consulting



Paul Kenny,
Pensions
Ombudsman



Thomas Kiely, Kiely
McCarthy



Deborah Lavelle,
Mason Hayes &
Curran



Jamie McConville,
LK Shields



Aidan McLoughlin,
ITC



Sylvia McNeece,
Headford Capital
Pte Limited



Tommy Nielsen, In-
dependent Trustee
Company



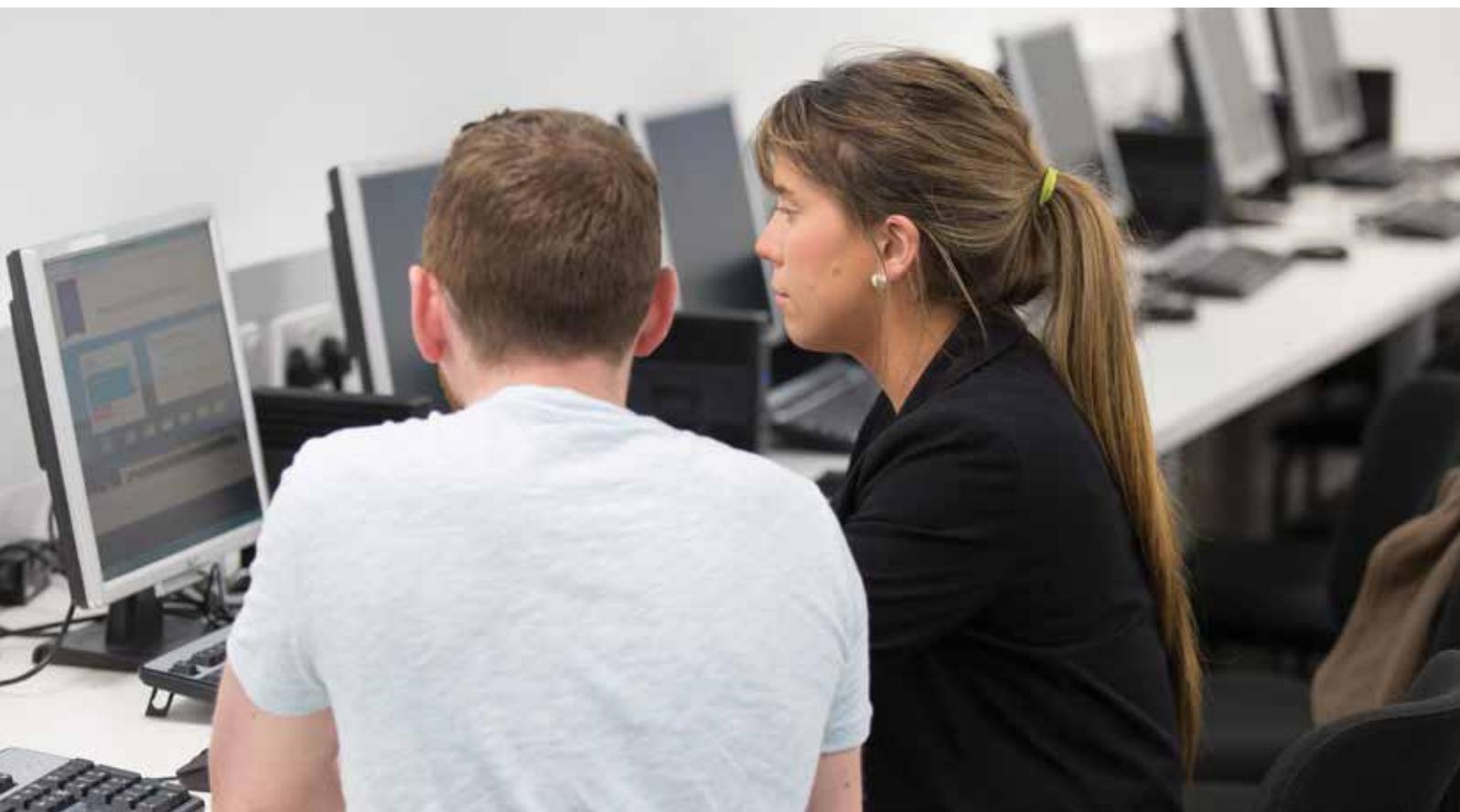
John O'Connell,
Trident Consulting



Fiona Thornton,
Eversheds



Michael Wolfe,
William Fry



CERTIFICATE IN CHARITY LAW, TRUSTEESHIP AND GOVERNANCE



LAW SOCIETY
OF IRELAND



This course represents a collaboration between the Law Society of Ireland and The Wheel, which is a support and representative body connecting community and voluntary organisations and charities across Ireland. It provides practitioners and those working in the charity, community, and voluntary sectors with an overview of the law and best practice in the relevant areas.

The sector has faced many challenges in recent times, and credibility needs to be restored. The establishment of the Charities Regulator and developments on the horizon in terms of funding and competitive tendering herald changes that need to be taken on board to shape the future of this sector in Ireland.

The course has a very practical emphasis and will equip participants with the necessary knowledge and skills to maintain integrity and uphold standards.

AUDIENCE

The course will appeal to those in practice who advise charitable organisations. It will also appeal to those working in the sector or those who hold positions on boards of organisations or in a management capacity. We invite lawyers and individuals involved with the sector to apply. If you are not a qualified solicitor, trainee, or barrister, please apply with a cover letter and CV for approval to attend the course.

OUTLINE

The Certificate in Charity Law, Trusteeship and Governance programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: INTRODUCTION

- Establishing a charity
- Legal structures
- Registration requirements

START DATE

Friday 14 October 2016

DELIVERY METHOD

On-site Fridays and Saturdays
and webcast online

ASSESSMENT

3,500-word written assignment
(85%) and continuous
assessment (15%)

FEE

€1,400 (10% reduction for
members of the Law Society and
members of the Wheel)



GILLIAN LEO

(Samaritans Ireland) speaks about her experience of taking the Certificate in Charity Law, Trusteeship, and Governance

Please give us a brief overview of your background.
I am a Samaritans volunteer and recent member of the Samaritans board of trustees in both Ireland and the UK.

Why did you decide to do the diploma?
I had no background in governance or law, so it was a perfect fit for me to address the gaps in my knowledge.

How have you found the course?
Really excellent – we covered a lot of ground in such a short time. I'm more comfortable now in fulfilling my role on the board.

Would you recommend a Diploma Centre course to others?
Absolutely and without any hesitation. It was well structured and organised, and I felt supported throughout the programme.

MODULE 2: GOVERNANCE

- Governance codes and related issues
- Regulatory requirements
- Managing risk

MODULE 3: FINANCE

- Accounts
- How to read accounts
- Managing finances

MODULE 4: STRATEGY AND MANAGEMENT

- Delegation of functions
- Board responsibilities
- CEO, employment law issues
- HR and volunteer policies
- Data protection law

Our blended-learning approach and the use of an online forum ensures that attendees can learn both from lecturers and from the knowledge sharing and peer-to-peer aspect that is encouraged in interactive sessions.

WORKSHOPS

A number of workshops will be held throughout the course. Workshops are interactive sessions that focus on group problem-solving and are designed to revise all modules covered to date and to consolidate the student's knowledge.

Workshop 1: Saturday 15 October 2016

Workshop 2: Saturday 3 December 2016

FACULTY

Lecturers and tutors will be drawn from solicitors, barristers, accountants, and others with expertise in the field of charity law, trusteeship and governance. Previous lecturers have included:



Marguerite Bolger
BL



Stuart Garland,
Volunteer Ireland



Daragh O'Brien,
Castlebridge
Associates



Michelle O'Keefe,
Goodbody
Stockbrokers



Ruth Lambkin,
Goodbody
Stockbrokers



Gillian Lynch,
Bank of Ireland



Ivan Cooper,
The Wheel



Cormac Ó Ceallaigh,
Cormac Ó Ceallaigh
Solicitors



Elizabeth Bolger,
The Wheel



Mary O'Kennedy,
O'Kennedy
Consulting



Abby Semple,
associate consultant
on behalf of Achilles
Ireland



Roseanna O'Hanlon,
Crowe Horwath



Jennifer McCarthy
Flynn, The Wheel

CERTIFICATE IN COMMERCIAL CONTRACTS

This course provides an understanding of the fundamental competencies required by the commercial lawyer when drafting, reviewing, and negotiating commercial agreements. It includes guidance on the structure and format of commercial contracts and emphasises the importance of using clear and concise language when drafting such agreements. Experienced practitioners provide drafting tips and best practice recommendations on how best to ensure that your commercial contracts provide legal and commercial certainty.

The course begins with generic drafting advice, examining standard boilerplate provisions, before considering issues pertinent to specific practice areas in more depth.

AUDIENCE

This course is suitable for practitioners, trainees, and students. It will also appeal to other suitably qualified professionals who are involved in negotiation and drafting commercial agreements. If you are not a qualified solicitor, a trainee, or a barrister, please apply with a cover letter and CV for approval to attend the course.

OUTLINE

The Certificate in Commercial Contracts programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: DRAFTING COMMERCIAL AGREEMENTS

- Standard contract structures
- A focus on indemnities and warranties
- Dispute resolution options

MODULE 2: TECHNOLOGY AND E-COMMERCE

- E-commerce regulations
- Website terms
- Software licencing
- Intellectual property

MODULE 3: CONSUMER LAW

- Core legislative provisions
- Unfair practices
- Core/non-core unfair terms

MODULE 4: DATA PROTECTION

- Data protection concepts
- Legitimate processing and retention of data
- Data subjects' rights and notification requirements

MODULE 5: COMMERCIAL AGREEMENTS

- Supply agreements
- Agency and distribution agreements
- Outsourcing

MODULE 6: PUBLIC PROCUREMENT AND TENDERING

- Works, services or supply contracts
- Procurement procedures
- Selection criteria
- Procurement strategy checklist

START DATE

Saturday 22 October 2016

DELIVERY METHOD

Three on-site Saturday sessions, with weekly online release of supplemental lectures

ASSESSMENT

2,500-word written assignment

FEE

€1,400



WORKSHOPS

Workshop 1: Saturday 26 November 2016 – practical application through case studies and drafting exercises of issues encountered in lectures relating to technology and e-commerce contracts, consumer law issues, and data protection provisions.

Workshop 2: Saturday 14 January 2017 – practical application through case studies and drafting exercises of issues encountered in lectures relating to supply, agency and distribution agreements, and public procurement and tendering procedures.

FACULTY

Lecturers and tutors will be drawn from solicitors, barristers, and others with expertise in negotiating and drafting commercial contracts. Previous lecturers have included:



Rita Crowley,
Version 1



John Darby,
Flynn O'Driscoll



Garret Flynn BL



Elaine Grier BL



Mary McAvinue,
Mason Hayes &
Curran



Leo Moore,
William Fry



Anna Morgan,
Arthur Cox



Felim O'Caioimh,
McDowell Purcell



John O'Keefe,
John O'Keefe & Co,
Solicitors



Peter O'Neill,
Facebook

CERTIFICATE IN CONVEYANCING

This certificate course gives attendees a comprehensive overview and understanding of the issues currently relevant to conveyancing practitioners. Designed with a practical focus, it reviews best conveyancing practice, providing precedents and highlighting recent practice updates and legislative changes.

The course is delivered via an innovative ‘flipped classroom’ approach that offers students ultimate flexibility in how they approach their learning. This format sees lectures released in an online tranche, with students given a number of weeks to view the recorded content and complete online learning activities in a self-paced manner. The online release is bookended by two days of on-site workshops.

AUDIENCE

This course is open to solicitors and trainee solicitors only. It will appeal to seasoned professionals who are looking for a comprehensive and up-to-date guide to the current practical issues that they are facing. It will also appeal to newly qualified solicitors and trainees, as it will provide them with a strong grounding in conveyancing practice and the law regarding residential and commercial property – areas that remain the bedrock of many practices.

OUTLINE

The Certificate in Conveyancing programme is based on the following module scheme and covers key themes as listed below:

PART A

MODULE 1: CONVEYANCING FUNDAMENTALS

- The contract for sale
- Pre-contract enquiries
- Objections and requisitions on title
- Drafting
- Complex case study – buying a public house/restaurant

MODULE 2: DEVELOPMENT

- Key conditions in a combined contract for sale and building agreement

START DATE

Tuesday 25 October 2016

DELIVERY METHOD

Online-only lectures, with on-site workshops

ASSESSMENT

Assignment (70%) and continuous assessment through online activities (30%)

FEE

€1,400



PETER MCGARVEY

(partner, Ronan Daly Jermyn) speaks about his experience of taking the Certificate in Conveyancing

Please give us a brief overview of your background
I am a partner in the Property and Banking Team in Ronan Daly Jermyn, and I’m based in the Galway office.

How have you found the course?

The course was well designed, thorough, and applied the theory of conveyancing and banking exceptionally well in the practical and commercial context.

Would you recommend a Diploma Centre course to others?

Yes, I would strongly recommend a Diploma Centre course. They are a great training resource to practitioners in this jurisdiction and taught by those dealing with such issues on a daily basis.

- The *Building Control (Amendment) Regulations 2014*
- The *Multi-Unit Developments Act 2011*, dealing with managed properties

MODULE 3: LAND REGISTRY UPDATES

- Conversion of possessory title, applications based on adverse possession
- Applications for registration in cases of insolvency

PART B

MODULE 4: DEALING WITH FINANCIAL INSTITUTIONS

- Certificates on title – qualifications/undertakings
- Types of security/property finance
- Complex case study – buying from a receiver

MODULE 5: LANDLORD AND TENANT

- *Residential Tenancies (Amendment) Act*
- Commercial leases – key clauses

MODULE 6: TAXATION ISSUES FOR CONVEYANCERS

- Local Property Tax update, household charge and NPPR
- VAT and CGT issues for conveyancers

WORKSHOPS

The online release of lectures is bookended by onsite workshops.

Workshop 1: Saturday 3 December 2016 – special conditions and the contract for sale; planning issues; first registration case studies.

Workshop 2: Saturday 28 January 2017 – commercial lease: negotiation and drafting; taxation case studies.

FACULTY

Lecturers and tutors will consist of practitioners with in-depth knowledge of conveyancing law. Previous lecturers have included:



Deirdre Fox, Deirdre Fox & Associates



Joe Thomas, O'Reilly Thomas



Suzanne Bainton, Liston & Company



Emily MacNicholas, McCann FitzGerald



Paul McMahon, Lavelle Solicitors



Rachel Niall, Arthur Cox



Michael Walsh, ByrneWallace



Caroline Devlin, Arthur Cox



Finola O Hanlon, O'Hanlon Tax Ltd

CERTIFICATE IN TRADEMARK LAW

This programme gives participants an insight into the law and practice of trademarks. It provides a practical approach to trademark law that equips participants with the necessary skills to deal with issues that arise in practice. Regulation 2015/2424 (the *CTM Regulation*) came into force in March 2016 and represents a substantive change to the EU trademark regime. This legislation will be examined in detail, with the practical impact of the changes explored throughout each module of the course.

The course focuses on the legal principles and practical procedures for registering a trademark at the Irish Patents Office, the European Intellectual Property Office (EUIPO), and the World Intellectual Property Office (WIPO), as well as how to deal with objections and oppositions. In addition, we examine the process of managing a trademark portfolio and dealing with revocation, invalidity, and records.

The course also provides a detailed analysis of applicable procedures for enforcement of trademark rights, infringement, and passing-off, together with an examination of applicable defences. Finally, a module on advanced trademarks will guide students through the topical areas of online infringement, web-blocking orders, domain name infringement, and plain packaging legislation.

AUDIENCE

This course will be of interest to solicitors, barristers, and trainees who are working in the area of intellectual property or aspire to work in the area. It will also appeal to professionals working in intellectual property firms and to those managing intellectual property portfolios in industry, together with sole traders and entrepreneurs. The programme may also be of interest to those preparing for the Irish trademark agent exam, which is offered by the Irish Patents Office. The Irish trademark agent exam is set by the Irish Patents Office, and there is a separate fee payable to the Irish Patents Office in order to sit that exam. If you are not a qualified solicitor, trainee, or barrister, please apply with a cover letter and CV for approval to attend the course.

OUTLINE

The Certificate in Trademark Law programme is based on the following module scheme and covers key themes as listed below:

MODULE 1: INTRODUCTION TO TRADEMARKS

- The concept of a trademark
- Benefits of registration
- Types of trademarks
- PGIs, collective, certification, non-conventional
- Filing systems

MODULE 2: NEW *COMMUNITY TRADEMARK REGULATION*

- Regulation 2015/2424 (23 March 2016)
- Main changes
- Practical impact

MODULE 3: REGISTERING TRADEMARKS

- Pre-filing considerations, searches and parameters
- Classification of trademarks (Nice, Vienna)
- Application to Irish Patents Office
- Application to EUIPO

START DATE

Thursday 10 November 2016

DELIVERY METHOD

Introductory lecture on-site and online; thereafter online Thursday lectures, with on-site Saturday workshops

ASSESSMENT

2,500-word written assignment

FEE

€1,400

- Application to WIPO
- Formality and maintenance procedures

MODULE 4: TRADEMARK REGISTRABILITY

- Refusal on absolute grounds
- Acquired distinctiveness
- Refusal on relative grounds
- Official objections
- Overcoming objections and refusals

MODULE 5: PUBLICATION AND OPPOSITIONS

- Publication and its significance
- Observations, differences at IPO, EUIPO, WIPO
- Oppositions practice and procedure
- Irish v EUIPO approach to oppositions
- Appeals
- Registration

MODULE 6: REVOCATION AND INVALIDITY

- Trademark use, including genuine use
- Revocation, applicable grounds
- Acquiescence and coexistence
- Invalidity practice and procedure
- Appeals

MODULE 7: INFRINGEMENT OF TRADEMARKS

- Types of infringement
- Defences
- Remedies

- Passing-off
- Litigation

MODULE 8: REGISTRABLE TRANSACTIONS

- Assignments
- Licences
- Security interests
- Agreements, recording transactions

MODULE 9: ADVANCED TRADEMARKS

- Comparative advertising
- Exhaustion of rights/parallel imports
- Anti-counterfeiting
- Online infringement/web-blocking orders
- Domain name infringement, UDPR
- Plain packaging legislation

WORKSHOPS

Workshops are interactive and focus on analysing selected case studies to consolidate the student's knowledge. There is a key emphasis on a practical approach to the case studies. The final workshop will act as a revision of the core issues and as preparation for the Irish trademark agent exam.

Workshop 1: Saturday 3 December 2016

Workshop 2: Saturday 14 January 2017

Workshop 3: Saturday 18 February 2017

FACULTY

Lecturers and tutors will consist of solicitors, barristers, and intellectual property practitioners, all of whom are registered trademark agents and European trademark attorneys and who will provide in-depth analysis and practical advice. Previous lecturers have included:



Colette Brady,
William Fry



Maureen Daly,
Beauchamps
Solicitors



Glen Gibbons BL



Niamh Hall, FR
Kelly



Robin Hayes,
Whitney Moore
Solicitors



Dr Sally-
Anne Hinfey,
SurveyMonkey



Gerard Kelly, Mason
Hayes & Curran



Aine Matthews,
Longitude Licensing



Judy McCullough,
Tomkins



Patricia McGovern,
DFMG Solicitors



Elaine McGrath,
Reddy Charlton



Claire O'Mahony,
Law Society of
Ireland



Carol Plunkett,
William Fry



Shane Smyth, FR
Kelly

CERTIFICATE IN AVIATION LEASING AND FINANCE

Ireland is the global hub for aviation leasing and finance, with nine out of the world's ten largest aircraft leasing companies basing their operations here. Half of the world's fleet of leased aircraft is owned, leased, or managed in Ireland. The major industry players have been attracted by Ireland's stable political regime, membership of the EU, favourable time zone, and talented workforce – not to mention our legal and regulatory advantages. In addition, Ireland's network of over 60 double tax treaties, combined with the absence of withholding tax on aircraft lease rentals and a corporate tax rate of 12.5%, makes Ireland a commercially attractive place to set up and run an aircraft leasing company.

This course provides an overview of the key legal, financial, and technical issues, as well as an understanding of the broader regulation, tax, and insurance aspects relevant to aircraft leasing and finance. The certificate also functions as a preparatory course for those ultimately intending to take the Diploma in Aviation Finance and Leasing but who currently do not meet the entry requirements.

START DATE

Wednesday 28 September 2016

DELIVERY METHOD

Introductory lecture on-site and online; thereafter online
Wednesday lectures, with two on-site workshops

ASSESSMENT

2,500-word written assignment

FEE

€1,400

AUDIENCE

This course is suitable for solicitors, barristers, and trainees. It will also appeal to professionals working in the aviation leasing and finance industry who have less than two years practical experience in the sector. It may also be of interest to aviation professionals who wish to move laterally within the industry.

If you are not a qualified solicitor, a barrister, or a trainee, please apply with a cover letter and CV for approval to attend the course. Please set out your relevant work experience in your application.

Those who successfully complete this certificate course and wish to progress to the Diploma in Aviation Leasing and Finance will be eligible for a discount on their diploma application.

Sharon Brady,
COO, KMS Aero Ltd



OUTLINE

The Certificate in Aviation Leasing and Finance is based on the following module scheme and covers key themes as listed below:

MODULE 1: AVIATION INDUSTRY

- Profile of the Irish aviation industry
- Development of the industry
- Reasons why Ireland is an aviation hub
- Overview of tax and regulatory advantages

MODULE 2: AIRCRAFT LEASING

- Types of aircraft leases
- Key issues for lessors and lessees
- Lease structures
- Pre-lease investigation and structuring
- Aircraft operating lease agreements
- Main lease terms

MODULE 3: AVIATION FINANCING

- Types of finance and security
- Debt and structured finance
- Use of special purpose vehicles (SPVs)
- Mortgages, guarantees, charges, assignments
- Structure and finance – key documents

MODULE 4: KEY TECHNICAL ISSUES

- Aircraft delivery
- Lease management
- Maintenance reserve management
- Maintenance claims
- Lease transitions
- Engine leasing – maintenance, records, security

MODULE 5: REGULATORY ENVIRONMENT

- Role of the Irish Aviation Authority
- International regulation
- The *Chicago Convention*, ICAO, IATA
- The *Cape Town Convention*
- European Aviation Safety Agency regulations
- EU Emissions Trading Scheme

MODULE 6: TAXATION AND AVIATION

- Importance of Irish tax residence
- Depreciation, capital allowances
- Double taxation treaties
- Access to 12.5% rate
- Withholding tax

MODULE 7: INSURANCE AND AVIATION

- Relevant insurance principles
- Airline aviation insurances
- Lease insurance provisions
- Lessor considerations
- Claims management

WORKSHOPS

A number of workshops will be held throughout the course. Workshops are interactive and focus on analysing selected case studies to consolidate the student's knowledge. There is a key emphasis on a practical approach to the case studies to assist the student in practice.

Workshop 1: Wednesday 26 October 2016

Workshop 2: Wednesday 7 December 2016

FACULTY

Lecturers and tutors will be drawn from the leading law firms specialising in aviation law, aircraft leasing and management companies, asset management companies, insurance companies, and the Irish Aviation Authority. Previous lecturers have included:



Donna Ager, Maples and Calder



Catherine Duffy, A&L Goodbody



Nikki Foley, Matheson



Stuart Kennedy, Matheson



Daniel Kiely, Mason Hayes & Curran



John McMahan, University of Limerick



Deirdre Ni Chearbhaill, Avolon



Kieran Oliver, Shannon Engine Support



Niamh O'Meara, Milestone Aviation Group



Patricia O'Shea, Dublin Airport Authority



Catherine Quinlan, AWAS



Daniel Roberts, Lobo Leasing Limited



Brian Skehan, Irish Aviation Authority



Ronan Stewart, Santos Dumont

DIPLOMA IN AVIATION LEASING AND FINANCE (SPRING)

This diploma provides comprehensive coverage of the key aspects of the aviation leasing and finance industry. It delivers an in-depth analysis of the core legal and practical issues that parties typically encounter in aircraft leasing and finance transactions. The teaching faculty for this diploma comprises a fantastic array of world-renowned legal practitioners from Ireland, the UK, and the USA, along with leading aviation industry specialists.

AUDIENCE

This course is suitable for solicitors, barristers, and trainees. It will also appeal to professionals working in aircraft leasing companies, such as engineers, accountants, and contract administrators. Professionals in financial institutions that fund the purchase of aircraft and insurance professionals specialising in aviation insurance will also find the diploma of benefit. The course may also be of interest to aviation professionals who wish to move laterally within the industry. In order to apply, you must have a minimum of two years' full-time experience in the aviation industry or, alternatively, you must have successfully completed the Certificate in Aviation Leasing and Finance.

If you are not a qualified solicitor, a barrister, or a trainee, please apply with a cover letter and CV for approval to attend the course. Please set

START DATE
Thursday 9 February 2017

DELIVERY METHOD
On-site Thursdays 6pm to 8.30pm and webcast online, with Saturday workshops

ASSESSMENT
Three-hour closed-book exam on Saturday 1 July 2017

FEE
€2,400



SARAH BROPHY

(Elix Aviation Capital) speaks about her experience of taking the Diploma in Aviation Leasing and Finance

Please give us a brief overview of your background
I work for Elix Aviation Capital, an aircraft lessor providing turboprop aircraft to regional airlines around the globe. We lease aircraft into some extremely challenging jurisdictions.

Why did you decide to do the Diploma in Aviation Leasing and Finance?

While I knew that the diploma would help me on an 'academic' level to understand the industry as a whole, I did not realise that it would help me so enormously on a day-to-day basis in my work. I am delighted to say that the course is exceptionally practical and directly applicable to anyone who works in the industry already, and it is assured to assist those who would like to move into the industry.

How have you found the course?

I thoroughly enjoyed the diploma and found it to be very well organised, extremely informative, and directly applicable to my work. For me, one of the best things about the diploma was the speakers. Each week, the standard was consistently high, with the lectures being delivered by industry leaders, experienced aviation lawyers either working in-house for a lessor or from a leading law firm, or representatives from government-supported agencies such as the US Export-Import bank. The fact that delivery of the course was via on-site lectures, with the added flexibility of the lectures being webcast if I could not attend the lecture in person, was invaluable. For people who work full-time or those who are in different countries, that flexibility is fantastic.

Would you recommend a Diploma Centre course to others?

Absolutely! I found the diploma to be both challenging and rewarding, and it left me with a great understanding of the industry as a whole. I would not hesitate in recommending this course to anyone who either works in the industry and would like to broaden their knowledge, or to anyone who would like to make a move into aviation leasing and finance.

out your relevant work experience in your application. Students who have successfully completed the Certificate in Aviation Leasing and Finance will be eligible for a discount on their diploma application.

OUTLINE

The Diploma in Aviation Leasing and Finance is based on the following module scheme and covers key themes as listed below:

MODULE 1: INTRODUCTION TO THE AVIATION INDUSTRY

- Origins of the aviation industry in Ireland
- Profile of the aviation industry 2016/2017
- Reasons for the development of Ireland as an aviation hub
- Analysis of the main industry players in the sector
- Overview of the regulatory framework

MODULE 2: PURCHASING AND LEASING AIRCRAFT

- Reasons for investing in aircraft
- Aircraft operating lease agreements and key clauses
- Purchasing aircraft – the practical considerations
- Relevant purchase documentation
- Delivery of aircraft – acceptance certificates, relevant clauses
- Corporate service providers – structure for purchase/lease/ongoing services
- Helicopters – leasing, registration and finance

MODULE 3: AVIATION FINANCE

- Commercial debt financing for aviation
- Analysis of key capital markets structures
- PDP financing from a leasing company and bank perspective
- Analysis of typical export credit agencies' (ECA) structure
- Function of the Export-Import Bank (US) and Irish Stock Exchange
- Typical security taken over aircraft

MODULE 4: KEY TECHNICAL ISSUES

- Aircraft delivery
- Lease management
- Maintenance reserve management operating leases
- Maintenance claims
- Lease transitions
- Engine leasing, finance, maintenance, records, security
- Aircraft mechanical and technical documents

MODULE 5: REGULATORY ENVIRONMENT

- Role of Irish Aviation Authority
- The *Chicago Convention* (Article 83 bis), ICAO, IATA
- The *Cape Town Convention*
- The International Registry of Mobile Assets
- European Aviation Safety Agency regulations

- EU Emissions Trading Scheme
- Registration and deregistration of aircraft

MODULE 6: TAXATION AND AVIATION

- Importance of Irish tax residence
- Tax opinions, legal opinions
- Double taxation treaty network
- Withholding tax
- Section 110 companies

MODULE 7: INSURANCE AND AVIATION

- Airline aviation insurances
- Lease insurance provisions in aircraft operating leases
- Lessor considerations
- Claims management
- Standard endorsement analysis

MODULE 8: REPOSSESSION AND RECOVERY

- Repossession in practice
- Key documentation, key clauses
- Material adverse changes
- Relevant default provisions
- Termination notices
- Applications to court
- Enforcement – practical steps

MODULE 9: FLEET PLANNING

- Fleet planning by airlines
- Strategies engaged
- Case studies
- Lessor positioning

MODULE 10: CASE LAW AND FUTURE TRENDS

- Irish and UK aviation case law update
- Future trends for the aviation industry

WORKSHOPS

A number of workshops will be held throughout the course. Workshops are interactive and focus on analysing selected case studies to consolidate the student's knowledge. There is a key emphasis on a practical approach to the case studies to assist the student in practice. The final workshop will focus on revision and preparation for the exam.

Workshop 1: Saturday 11 March 2017

Workshop 2: Saturday 8 April 2017

Workshop 3: Saturday 27 May 2017

Workshop 4: Saturday 10 June 2017

FACULTY

Lecturers and tutors will be drawn from the leading law firms specialising in aviation law, aircraft leasing and management companies, airlines, the International Registry of Mobile Assets, asset management companies, insurance companies, the Dublin Aviation Authority, and the Irish Aviation Authority.



Donna Ager, Maples & Calder



Jan Bosak, Elix Aviation Capital



Paul Brady, Aer Lingus



Paul Carrington, Clifford Chance LLP



Rob Cowan, Aviareto



Catherine Deane, McCann FitzGerald



Patrick Farrell, Norton Rose Fulbright



Nikki Foley, Matheson



Dick Forsberg, Avolon



Richard Goss, Hogan Lovells International LLP



Stuart Kennedy, Matheson



Russell King, Milbank, Tweed, Hadley & McCloy LLP



David McGovern, Walkers



Fergal Moloney, Capita Asset Services IRL



Michael Murphy, Capita Asset Services IRL



Deirdre Ni Chearbhail, Avolon



Paul Nolan, DVB Bank



Robert Normand, Aon Ltd Aviation London



Marie O'Brien, A&L Goodbody



Christine O'Donovan, Mason Hayes & Curran



Kieran Oliver, Shannon Engine Support



Niamh O'Meara, Milestone Aviation Group



Georgina O'Riordan, McCann FitzGerald



Catherine Quinlan, AWAS



Ed Riley, Avolon



Robert Roy, Ex-Im Bank



Ken Rush, Walkers (Ireland)



Gerard Scully, Irish Stock Exchange



Mark Shtenko, Amedeo



Lucy Shtenko, Watson Farley Williams LLP



Brian Skehan, Irish Aviation Authority



Ronan Stewart, Santos Dumont



Gerry Thornton, Matheson



Mary Townsend, A&L Goodbody



Jeff Veber, Vedder Price



DIPLOMA CENTRE

NEW AVIATION COURSES



Introducing our new portfolio of aviation certificates, which are practitioner-led and part of the popular aviation programme from the Law Society of Ireland – your global hub for aviation leasing and finance education.

CERTIFICATE IN CAPE TOWN CONVENTION AND AIRCRAFT PROTOCOL

START DATE: Friday 28 October 2016
FEE: €1,550

Aimed at practitioners and those working in leasing companies, airlines, and across the aviation industry, the programme addresses the Cape Town Convention, its sphere of application and general provisions, as well as the main areas involved in registering interests in aircraft or other mobile assets using the online registration system. Candidates are introduced to the Cape Town Convention itself and learn the key terms and background to the Convention, as well as the wider legal and regulatory context. Candidates will learn how to submit an application, establish and administer a

new entity, and operate 'Keystore' management; learn about managing users and controlled entities; and will become familiar with the registration area for mobile assets. Candidates will be able to request, authorise, and revoke registrations, and generate pre-registration reports. Candidates will also be able to use the extensive Search features available within the online registration system and be able to acquire further knowledge through user documentation, help features, and online video tutorial supports. The certificate programme also deals with the situation where Cape Town registration has not been put in place, and considers the consequences for a non-registration scenario. The examination for the Certificate in Cape Town Convention and Aircraft Protocol is by assignment and online examination.

CERTIFICATE IN AVIATION LEASES

Further information available in 2017

CERTIFICATE IN AVIATION SECURITISATION

Further information available in 2017

All the new aviation certificate programmes from the Law Society include a career planning session as part of the formal programme delivery.

For further information or to apply for one or more of these courses, please visit www.lawsociety.ie/diplomacentre.

CONTACT DETAILS

Siobhán Phelan

E s.phelan@lawsociety.ie

T 01 672 4802

Please note that the Law Society of Ireland's Diploma Centre reserves the right to change the courses that may be offered, and course prices may be subject to change. Contact the Diploma Centre or check our website for up-to-date fees and dates.



DIPLOMA CENTRE

UPCOMING SPRING COURSES

DIPLOMA IN MEDIATION

START DATE: Thursday 12 January 2017

This intensive diploma (accredited with the Mediators' Institute of Ireland) will provide participants with a detailed knowledge of the definition and scope of mediation in Ireland, together with the practical skills needed to advise and act in mediations. Various types of mediation will be examined, including commercial, civil, workplace, and family issues. Mediation role-plays and negotiation skills will be the primary focus of the workshops, with an emphasis on practice and procedure. There will also be a brief examination of other forms of dispute resolution, such as conciliation, expert determination, adjudication, and arbitration. Those who successfully complete the diploma and the mediation role-play assessment will be eligible to apply for certified membership of the Mediators' Institute of Ireland.

DIPLOMA IN INSURANCE LAW (NEW)

START DATE: Thursday 2 February 2017

This new diploma provides comprehensive coverage of the key legal issues relating to insurance, re-insurance, and insurance litigation. It will ensure that participants understand the important legal issues relating to both personal and commercial insurance. Leading experts will consider the key liability insurance – public liability, professional indemnity, occupier liability, and employer liability. There will be a detailed examination of insurance claims, litigation, the court process, case management, alternative dispute resolution, and jurisdictional issues. Insurance fraud, data protection, and the use of private investigators will also feature. There will be a focus

on the regulation of the insurance industry and the *Solvency II Directive*. An applied insurance module will give an overview of the more niche insurance areas. The course is suitable for lawyers or insurance professionals who wish to strengthen their knowledge of insurance law with a view to advancing in the industry.

DIPLOMA IN AVIATION LEASING AND FINANCE

START DATE: Thursday 9 February 2017

This popular diploma provides comprehensive coverage of the key aspects of the aviation leasing and finance industry. It aims to deliver an in-depth analysis of the core legal and practical issues that parties typically encounter in aircraft leasing and finance transactions. The teaching faculty for this diploma comprises a fantastic array of world-renowned legal practitioners from Ireland, the UK, and the USA, along with leading aviation industry specialists. This course is suitable for solicitors, barristers, and trainees. It will also appeal to professionals working in aircraft leasing companies, such as engineers, accountants, and contract administrators. Professionals in financial institutions that fund the purchase of aircraft and insurance professionals specialising in aviation insurance will also find the diploma of huge benefit. It may also be of interest to aviation professionals who wish to move laterally within the industry. In order to apply, you must have a minimum of two years' full-time experience in the aviation industry or, alternatively, you must have successfully completed the Certificate in Aviation Leasing and Finance.

DIPLOMA IN TECHNOLOGY (IP)

START DATE: Friday 17 February 2017

This intensive diploma is designed to give comprehensive coverage of the latest technological trends and the legal challenges they present. It will also focus on intellectual property rights and recent data protection developments. Leading experts will advise on IP infringements and defences (trademarks, patents, copyright, and designs). Technology contracts, software licensing agreements, domain disputes, e-commerce, and data security breaches will be examined in detail. We will offer an insight into the complex legal issues surrounding social media, blogging, and cybercrime. The diploma will also analyse the law relating to cloud computing, outsourcing, cookies, apps, biometrics, wearable technologies, 'fintech' and 'blockchain'. The course is suitable for lawyers and industry professionals with an interest in technology, IT, IP and innovation.

DIPLOMA IN INTERNATIONAL INVESTMENTS FUNDS (NEW)

START DATE: February 2017

This intensive diploma provides participants with a detailed knowledge about the legal issues associated with the establishment and ongoing operation of investment funds in Ireland. This diploma has been offered in the past, but has been revised to take account of recent regulatory changes. The course will cover all types of investment funds, including UCITS, QIFs, REITs, hedge funds, private equity funds, and property funds. The topics covered include the EU's *Alternative Investment Fund Managers Directive* (AIFMD) and changes introduced by the *UCITS V Directive*. The course will also address the use by funds of



derivative products and prime brokers and the registration of Irish funds for international marketing. An overview of the international funds industry will deal with Ireland's success as a jurisdiction for both establishing funds and providing services to both Irish and off-shore funds, whether as fund administrator, custodian, or investment manager. Ireland faces new challenges and opportunities, particularly post-Brexit. The course will give participants an insight to how Ireland competes with existing off-shore centres like Luxembourg, Singapore, and Hong Kong, or emerging EU centres such as Malta.

personally tendering for legal services or when advising public bodies and utilities in relation to procurement projects. This certificate is aimed at solicitors who work as advisors in the respect of procurement, either as an in-house capacity for public bodies or utilities or, alternatively, as external advisors. The course will also be relevant to solicitors who personally tender for legal services. Barristers have also attended previous runnings of the course. Furthermore, the course has proved of great interest to decision-makers within the public service responsible for managing their procurement process.

constitutional rights, as well as international standards for juvenile justice. In order to deepen the learning experience, students will have an opportunity to observe and participate in various role-play scenarios involving children's court proceedings and to practice and hone communication and advocacy skills that are particularly pertinent when representing young persons.

CERTIFICATE IN PUBLIC PROCUREMENT

START DATE: Saturday 25 March 2017

This certificate provides an overview of the public procurement regime, including the key changes introduced by the *European Union (Award of Public Authority Contracts) Regulations 2016* and the *European Union (Award of Contracts by Utility Undertakings) Regulations 2016*. These regulations transposed the new EU public procurement directives into Irish law and introduced various updates to the public procurement process. The rules applicable to the practice of public procurement are increasingly relevant to all practitioners, whether in the context of

CERTIFICATE IN JUVENILE JUSTICE (NEW)

START DATE: Saturday 6 May 2017

This certificate enables practitioners to further enhance the key skills and competencies required when representing young persons who are in the juvenile justice system. The course focuses on the varying needs of young people who are subject to such proceedings and reflects on the particular legal standards and ethical awareness required of practitioners operating in such settings. It aims to detail the steps to be employed by practitioners in all proceedings under the *Children Act 2001*, as amended, so as to ensure that such proceedings fully comply with a young defendant's

CERTIFICATE IN STRATEGIC DEVELOPMENT FOR IN-HOUSE PRACTICE (NEW)

START DATE: March 2017

This course is designed for in-house solicitors and counsel who have an interest in developing the function by expanding the scope of services it provides to the parent organisation or third parties. Designed using the unique 'AKD' model (awareness, know-how, and delivery), participants develop strategic plans to develop their in-house function to uniquely meet the needs of employers and clients, identifying opportunities for innovation and turning them into concrete plans that are fit for purpose and marketable. Drawing from extensive legal, strategic, and commercial experience, the faculty engages and supports the participants with a practical approach to ensure the plans that are coherent and implementable.

Further courses to be announced. For further information or to register your interest in one or more of these courses, please visit www.lawsociety.ie/diplomacentre.

CONTACT DETAILS

E diplomateam@lawsociety.ie

T 01 672 4802

Please note that the Law Society of Ireland's Diploma Centre reserves the right to change the courses that may be offered, and course prices may be subject to change. Some of these courses may be iPad courses, in which case there will be a higher fee payable to include the device. Contact the Diploma Centre or check our website for up-to-date fees and dates.



3014



PLÁS BLACKHALL
BLACKHALL PLACE 7

LEARNING
ON-SITE,
ONLINE AND
ON THE MOVE

CONFERRAL CEREMONIES

Each year in November, we celebrate the commitment made by those who undertake our diploma courses with our Diploma Centre conferral ceremonies.

Congratulations to all our conferees on their achievement and a big thank-you to our lecturers and distinguished guests – as always, we are indebted to our lecturers and tutors for sharing their time and expertise throughout the year.



1 Cillian MacDomhnaill (Law Society director of finance and administration) and William Aylmer (Law Society Council member) with three of the Diploma in Law prize winners: Dionne Dixon, Donna Phelan, and Brian Murphy

2 Mr Justice Peter Kelly with Avril McCrann – Diploma in Law

3 Mr Justice Peter Kelly with Mary Keevans – Diploma in Law

4 Diploma in Law class of 2015

5 Cillian MacDomhnaill and William Aylmer with Diploma in Investment Funds and Compliance prize-winner Orla McKnight



6



7



8



9



10



11

6 Diploma in Investment Funds and Compliance class of 2015

7 Diploma in Insolvency and Corporate Restructuring class of 2015

8 Diploma in Finance Law class of 2015

9 Diploma in Corporate Law and Governance class of 2015

10 Diploma in Commercial Litigation class of 2015

11 Prize-winners Rachel McCarthy, Rachel Murphy, and Edel McCormack with Ken Murphy (Law Society director general), Law Society President Simon Murphy, and Valerie Peart (chair, Education Committee).

12 Diploma in Family Law class of 2015



12



13



14



15



16



17



18

13 Diploma in Mediation class of 2015

14 Diploma in Arbitration Law class of 2015

15 Judge Petria McDonnell with Rachel McCarthy – Diploma in Employment Law

16 Diploma in Employment Law class of 2015

17 Catherine Deane (McCann FitzGerald) with Keith Tubridy – Diploma in Aviation Leasing and Finance

18 Diploma in Aviation Leasing and Finance class of 2015



DIPLOMA IN LAW



START DATE

Friday 9 September 2016

DELIVERY METHOD

Blended learning on-site and online

FEE

€4,400

An intensive postgraduate diploma spread over eight modules, this course is designed for those who require an introduction to the discipline of law in a number of core areas. This diploma is unique, in that it integrates academic theory with the practice of law.

Our module tutors are experienced practitioners and are well placed to provide instruction in the various substantive topics of law, with the added benefit of being able to relate to the real-life practice of law when required.

OUTLINE

The programme is based on the following module scheme and covers each of the core legal topics as listed below.

SEMESTER 1

Module 1: Constitutional law
Module 2: Criminal law
Module 3: Contract law
Module 4: Tort

SEMESTER 2

Module 5: Company law
Module 6: EU law
Module 7: Property law
Module 8: Equity or employment law

AUDIENCE

This course is open to non-law graduates from any discipline or suitable non-graduates with a demonstrable level of work experience in the area of law.

For further information, visit:
www.lawsociety.ie/diplomalaw

LECTURER FOCUS

At the Diploma Centre, we strive to provide a diverse range of postgraduate courses where the content is created and delivered by leading experts and experienced practitioners. We have implemented a collaborative approach to syllabus design and delivery, drawing on the knowledge, support, and goodwill of a hugely extensive and experienced associate faculty. We would like to thank all our lecturers for their commitment to the delivery of our courses.

Below, we hear from a small number of the faculty on their experience of lecturing on a Diploma Centre course.



DIPLOMA IN AVIATION LEASING AND FINANCE

NIKKI FOLEY
(professional support lawyer,
Matheson)

“Ireland has a unique heritage in aircraft leasing, born out of the GPA days. There is a depth of knowledge and expertise in Ireland in this sector, along with a growing appetite to learn about this industry. It has been exciting to be the course consultant on the Diploma Centre aviation courses, which I hope will help ensure that Ireland will continue to be the global centre for the aircraft leasing industry, employing people with the highly specialised skills and legal knowledge required by this area.”



DIPLOMA IN IN-HOUSE PRACTICE

PATRICK AMBROSE
(chief legal officer, DLL Ireland)

“The Diploma in In-House Practice is an excellent programme for anyone working in an in-house legal role or those looking to move in-house, but it is also relevant to those in private practice who want to gain a better understanding of their clients and the type of support in-house legal teams need. The diploma addresses key commercial aspects, such as technical drafting skills and employment law, but also practical topics such as the challenges in-house lawyers face in evidencing their value to the business and issues that can arise where the in-house lawyer also performs a non-legal role. The course continues to develop and adapt with the evolving needs of the role.”



CERTIFICATE IN CHARITY LAW, TRUSTEESHIP, AND GOVERNANCE

KATIE CADDEN
(associate solicitor, P O'Connor &
Son, and member of the Charities
Regulatory Authority)

“In 2014, the charitable landscape in Ireland changed fundamentally. The commencement of the majority of the *Charities Act 2009* and the establishment of a dedicated statutory regulator heralded a new era for the charitable sector. It is my pleasure to participate in this innovative programme, hosted by the Law Society Diploma Centre in collaboration with The Wheel. This programme is a must for charitable organisations and their advisers seeking to gain the necessary knowledge and skills to ensure compliance and adhere to the best standards in accountability and governance.”



**CERTIFICATE IN
COMPANY SECRETARIAL
LAW AND PRACTICE**

RUAIRÍ COSGROVE
(director, Entity Governance and
Compliance Department, PwC)

“The Institute of Chartered Secretaries and Administrators has welcomed the opportunity to partner with the Law Society on the Certificate in Company Secretarial Law and Practice. With the introduction of the 2014 *Companies Act*, it is important that company secretaries are well placed to advise directors of their fiduciary duties and are familiar with the new provisions and innovations introduced by the act.”



**DIPLOMA IN
FINANCE LAW**

PAULA REID
(partner, A&L Goodbody)

“This course provides students with an understanding of the financial services legislative and regulatory framework in Ireland. There is a useful blend of legal, regulatory and practical insights throughout the course, so that students have a sense of the practical application of financial services law. I enjoy teaching the anti-money-laundering compliance module and helping students understand the core legal principles that underpin this aspect of financial regulation, as well as the practical challenges of applying the relevant requirements.”



**CERTIFICATE IN
DATA PROTECTION
PRACTICE**

OISIN TOBIN
(senior associate, Mason
Hayes & Curran)

“Technology and privacy law is an exciting and rapidly evolving area of practice. Ireland is rapidly emerging as one of the world’s leading hubs for this sort of work. The Law Society diploma courses provide a great way for busy practitioners to stay on top of this increasingly important area of law. Teaching on these courses provides a great learning opportunity, too. I really enjoy learning from the questions and perspectives of my colleagues.”



PRACTITIONER-
LED COURSES
WITH
REAL-WORLD
KNOW-HOW



DIPLOMA CENTRE INITIATIVES

During the academic year, we host a range of additional events and activities – from iPad clinics, to seminars and networking events. Our course participants are invited to take part in these events, which provide the opportunity for peer-to-peer learning, networking, and developing new skills.

Further information on events running this academic year can be found at www.lawsociety.ie/diplomacentre.

ADDED VALUE FOR SOLICITORS: CPD SCHEME AND CPD BONUS DAY

We have designed our courses to enable you to satisfy as much of your CPD requirement for each of the 2016 and 2017 CPD cycles as possible. Time spent attending lectures and workshops in person, or completing these via e-learning (that is, by webcast) as part of your diploma/certificate course, can be claimed towards your annual CPD requirement. Any modules/sessions carried out in 2016 will count towards the 2016 CPD requirement, and those carried out in 2017 will apply to the 2017 CPD requirement.

The number of hours of CPD that you can claim in relation to your diploma/certificate course will depend on the way in which you access each of the individual sessions. For further information, please visit the CPD scheme pages of the Law Society website and download the CPD 2016/2017 booklet.

If you have a CPD query that is not related to our courses, please contact the CPD Scheme Unit at cpdscheme@lawsociety.ie.

The Diploma Centre will host our annual CPD bonus day for solicitors on 19 November 2016. This is a complimentary event provided for our course participants and is a dedicated management and professional development skills and regulatory matters session. Further information can be found at www.lawsociety.ie/diplomacentre.

Ken Murphy (director general, Law Society), Freda Grealy (head of the Diploma Centre), Jeanne Kelly (partner, Mason Hayes & Curran), Minister Dara Murphy, Claire O'Mahony (Diploma Centre), and Daragh O'Brien (managing director, Castlebridge Associates)

MASSIVE OPEN ONLINE COURSE (MOOC) IN DATA PROTECTION

In line with the Law Society's continued commitment to widening access to legal education and the legal profession, we offered our third free massive open online course (MOOC) in May of this year. It attracted a broad range of participants – 2,682, from 30 countries.

The course – 'Privacy: a human right for the digital age' – was delivered online over five weeks. It comprised presentations from experts in data protection and digital privacy, live online discussions and assessments, and focused on the balance between an individual's right to privacy and the efficient use of data by companies and other organisations.

"The great number of participants illustrates how relevant and up to date the course material is," said the Law Society's director of education, T P Kennedy. "Specific content, such as cyber-security threats, the EU-US *Privacy Shield* – or the *Safe Harbour Agreement* as it is known – and the impact of emerging technology, including drones and 'the internet of things' are extremely topical and of interest to a wide range of people."

On Thursday 9 June, we concluded the MOOC with a live panel discussion. The opening address was given by Dara Murphy (Minister of State for European Affairs, Data Protection, and the EU Single Digital Market). The panel consisted of Jeanne Kelly (partner, Mason Hayes & Curran), Simon McGarr (McGarr Solicitors), and Daragh O'Brien (managing director, Castlebridge Associates).

For those who want to explore more in this area, we are offering a Certificate in Data Protection Practice that begins on Thursday 6 October 2016. This certificate will offer an in-depth analysis of the current data protection legal framework, the impact of the new *General Data Protection Regulation*, and recent key developments, such as the EU-US *Privacy Shield*. We will also be running a new MOOC in 2017. Keep an eye on our website and social media channels for more information early next year – lawsociety.ie/diplomacentre.

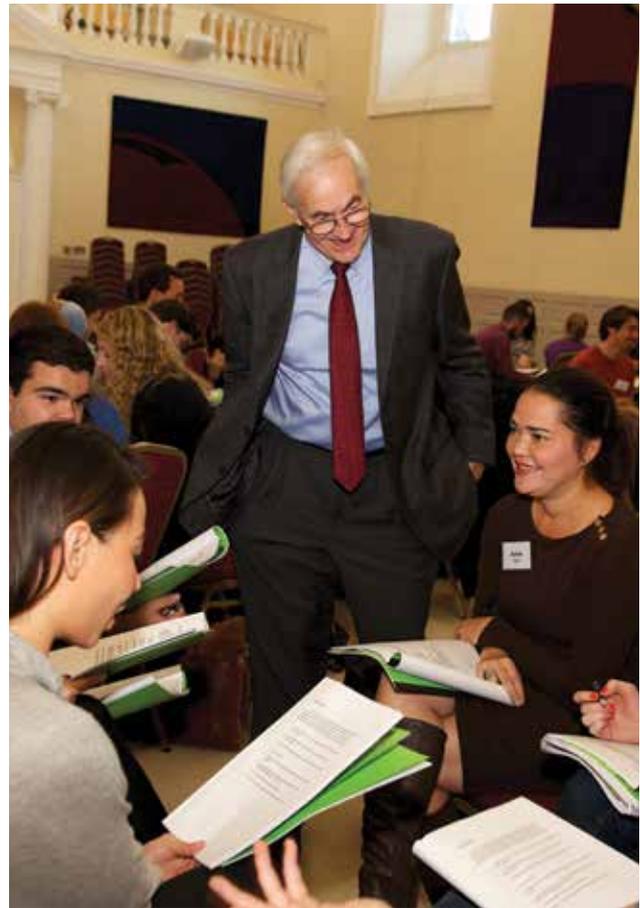


STREET LAW

We were delighted to welcome a number of schools to the Law Society as part of this year's Street Law programme. Now in its third year, this Diploma Centre initiative places PPC1 trainees in secondary schools where they teach a six-week Street Law Transition Year programme. The programme now concludes with schools participating in a mock trial, and these were hosted in the CCJ and in our own moot courtroom.

This year, 38 volunteers from PPC1 were involved, with over 500 transition year students taking part in 14 DEIS schools throughout Dublin. Street Law originated in Georgetown University, and we are fortunate to partner with Prof Richard Roe and his team on our programme. Participating trainees attend an orientation weekend facilitated by Georgetown experts in advance of their school placements. Trainees learn about the unique activity-based, learner-centered Street Law methodology, which is espoused through the tag 'talk less, teach more'. Street Law aims to teach relevant law-related content – how the law is useful in students' daily lives, the legal process, and the constitutional principles and values on which these are based – in an engaging and interesting manner.

The success of Street Law was demonstrated by a number of additional projects we were approached to become involved with: working with the Solas project, a group of volunteers facilitated a number of Street Law workshops for young offenders in Wheatfield Prison.



PPC1 trainees with Prof Richard Roe (Georgetown University, Washington DC)



PPC1 volunteers with a group from Stanhope Secondary School Transition Year at the completion of the Street Law 2015-2016 programme

SOLICITORS OF THE FUTURE

This summer, from 7-10 June, together with colleagues in the Law School and former PPC Street Lawyers, we embarked on a pilot project week-long course for Transition Year students. Facilitated by Law Society staff, trainee solicitors, and expert practitioners, the activity-based programme featured a visit to the Criminal Courts of Justice, tour of a large commercial firm, expert-led workshops, guest speaker panels, courtroom activities (including a mock trial), and a careers seminar.

At the end of the week, participants were presented with certificates by Law Society President Simon Murphy to mark their successful completion of the programme. The feedback from students was overwhelmingly positive. Thanks to all those involved for their continued support and enthusiasm!



PPC2 volunteers with teachers and Transition Year students

DIPLOMA CENTRE LEARNING APPROACH

MOBILE PROFESSIONAL LEARNING PROJECT

We understand that accessibility is one of the key factors in providing post-qualification and professional continuing development courses for busy practitioners, many of whom are working full-time. We strive to provide practitioners with a variety of means to access our courses and consume content. The development of our 'mobile professional learning project' facilitates a student-centred approach to learning and places control in the hands of the student. The project combines a number of technological initiatives involving the use of blended learning, iPads, a customised webcasting facility, and an app designed specifically to cater for the particular learning needs of solicitors and trainees.

BLENDED LEARNING AND WEBCASTING

The Diploma Centre's blended-learning model for solicitors is unique in Ireland, in that all of the courses are webcast. Our customised design for the webcast facility means that students can watch the lectures live, or play them back on demand at a time that suits them. And it gives 'remote' students an authentic lecture-hall experience. On-site workshops, in the form of small tutorial-style sessions, are embedded at intervals throughout the course to consolidate the information provided in the lectures, and they require students to work through problem-based case-study type questions. Because these sessions are not webcast or recorded online, students have to come together on-site, and this plays an important role in the overall blended-learning course design that supports networking and peer-to-peer learning.

DIPLOMA CENTRE APP

Our wish to fully adopt a mobile learning approach and embrace an 'anywhere, anytime' philosophy led to the development of a customised app that facilitates downloading webcast lectures to a mobile device, allowing busy professionals to learn on the move or whenever they happen to come across some downtime – be it on the commute, at the gym, or in court. To download the app, visit www.lawsociety.ie/diplomacentre.

VIRTUAL LEARNING HUB

Our learning-management system is engineered to meet the needs of students. As the webcast courses follow a blended-learning structure, we designed the page to be a 'one-stop shop'. All lecture information,



webcast links, online evaluation forms, discussion forums, and chat-room links are all available to the student on the course page.

PODCASTS

In addition to videos all lectures are available to download, allowing you to listen to the audio at your convenience

LIBRARY

Diploma Centre students have access to the Law Society Library for the duration of their course. They are entitled to borrow three books at a time for a period of seven days. E-books are also available from the library. The books must be from the multiple copy collection only. Fines will be charged at €6 per day for overdue items.

The library opening hours are Monday to Thursday, 9am to 6pm, and Friday, 9am to 5pm.

If you have a library query, please contact the library on 672 4843/4 or email libraryenquire@lawsociety.ie.



ADAPTED ARRANGEMENTS

If you require any special arrangements with regard to attending any of the lectures, please contact the Diploma Team as early as possible, and not later than one month before the start of the course, with full details of your particular needs: diplomateam@lawsociety.ie.

CREDIT FOR PPC2 ELECTIVES

All Law Society Diploma Centre courses will give participants credit for one PPC2 elective. Trainees relying on a specific diploma topic may be precluded from attending a PPC2 elective that is broadly similar in content.

The course of academic study must take place during the training period, which means after your indenture date and before your PPC2.

Applications for such credit must be made with a certified copy of proof of successful completion of the relevant examination/assessment. Examination results may take 12 weeks to issue after an examination has

taken place, but we try to expedite results for PPC2 trainees. Trainees will note that, although the pitch of diploma courses is at a more advanced level than PPC2 courses, there may be unavoidable overlap in some course content.

EXAM AND ASSESSMENT

Certificates are generally assessed by means of a continual assessment, a final assignment, or a combination of both.

Diplomas are generally assessed by way of a three-hour closed-book examination, although this may vary depending on the subject.

Results are communicated on an award of a diploma or a certificate (50% and above) or fail (49% and below) basis.

Students must sit the examination(s) the first time it is offered in order to be eligible to sit the repeat examination. There is, however, no guarantee that repeat examinations will be offered in all subjects. If a student is ill and cannot attend the first sitting of an examination, a medical certificate must be submitted to the Diploma Team. If you fail the first examination, you may only be eligible to receive a pass grade at the repeat examination.

NB: Where the final mark for a course is awarded through a combination of a continuous assessment element (tasks and/or quizzes) and a final exam, please note that students are permitted to re-sit the exam portion only in the case of a fail or deferral. The marks already obtained from the tasks and /or quizzes portion of the course will carry forward and cannot be re-taken. The fee to repeat an examination is €250.

DIPLOMA CENTRE COURSE APPLICATION PROCESS

Each course has an application deadline, which is stated on the course webpage. Places are available on a first-come, first-served basis. In order to secure a place on a course, we must first receive a completed application form, together with payment in full. We strongly encourage you to apply for courses as early as possible to avoid disappointment. Unfortunately, we are not in a position to hold spaces on courses without payment.

LAWYERS (non-lawyers please see section below)

BANK TRANSFER

- Download and complete the application form
- Email the form to diplomateam@lawsociety.ie or post the form to: Diploma Team, Law Society of Ireland, Blackhall Place, Dublin 7
- Fees can be paid through your bank by way of an electronic fund transfer (EFT). In respect of EFT payments, our bank account details are:
Bank: Bank of Ireland
Name: Law Society of Ireland, no 4 A/C
Account no: 16304279
Branch code: 90-00-17
IBAN: IE09BOFI90001716304279
BIC: BOFIIIE2D

Please note that if payment is made without reference to the student, or paid to a different bank account within the Law Society, this will result in a significant delay in registering the student, delaying them receiving access to the course.

If a discount applies to your application (see specific criteria below), prior to the completion of the bank transfer, please contact a member of the diploma team at diplomateam@lawsociety.ie for confirmation of the relevant discount.

POST

- Download and complete the application form
- Return the form with full payment (cheques/bank drafts only) to: Diploma Team, Law Society of Ireland, Blackhall Place, Dublin 7
- If a discount applies to your application (see specific criteria below), prior to the completion of the cheques/bank, please contact a member of the diploma team at diplomateam@lawsociety.ie for confirmation of the relevant discount.

ONLINE

- Members must first login to the Law Society website (non-members should contact us first)



- Click on the 'book now' tab located on the top right of the course homepage and follow the instructions
- If a discount applies to your application (see specific criteria below), prior to completing the online payment, please contact a member of the diploma team at diplomateam@lawsociety.ie for confirmation of the relevant discount and to receive the appropriate discount code.

INVOICES

- If an invoice is required to discharge fees, please notify the Diploma Team when submitting your application form to ensure that payment will be received before the course begins.

DISCOUNTS

- 20% discount available for unemployed solicitors
- 10% discount available for trainee solicitors
- When a firm is paying for three or more solicitors to attend the same diploma course, there is a 10% discount on each application (all such applications must be submitted together)
- When a firm is paying for six or more solicitors to attend the same diploma course, there is a 12.5% discount on each application (all such applications must be received together)
- Where an applicant has attended two Law Society of Ireland diploma courses, the applicant is entitled to a 10% discount on subsequent diploma courses.



TERMS AND CONDITIONS

For further information on the application process, discounts, attending our courses, examinations, and assessments, please visit www.lawsociety.ie/diplomacentre.

The Law Society of Ireland's Diploma Centre reserves the right to change the courses that maybe offered, and course prices may be subject to change. Every effort has been made to ensure that the information contained in these pages is accurate and up to date. We cannot guarantee that places will be available for any particular course. In the unlikely event that the Diploma Centre needs to cancel or reschedule a course, all fees are fully refundable.

Course participant cancellations will only be accepted if they are submitted in writing no later than two weeks before the start of the course. Refunds may be subject to an administration charge. Fees will not be refunded once the course has started. Course fees are non-transferable.

Care has been given to confirm the accuracy of the information presented in this prospectus, on the Diploma Centre webpages, in personal communications, during course modules, and in all written materials. However, the Diploma Centre is not responsible for errors or omissions and makes no warranty, express or implied, with respect to the contents of the material delivered. The Diploma Centre cannot be held responsible for any consequences from the application of the information contained on the website or in the lectures, manuals, printed materials, and other communication and training provided. Throughout the booklet, we have highlighted our previous faculty members. At the time of print some photos of our past faculty were not available and have not featured. We would like to thank all our lecturers for their commitment to the delivery of our courses.

We reserve the right to change the above terms and conditions.

CONTACT DETAILS

Diploma Centre,
Law Society of Ireland,
Blackhall Place, Dublin 7

E diplomateam@lawsociety.ie
T 01 672 4802
w www.lawsociety.ie/diplomacentre

Prospectus coordinator: Rebecca Raftery
Design: Lisa Duffy
Photography: Jason Clarke Photography, Lensmen Photography, and Cian Redmond Photography

NON-LAWYERS

- To apply, you need to submit your completed application form, together with a curriculum vitae and cover letter, to diplomateam@lawsociety.ie
- Your cover letter should provide a brief statement of the background to your application and your specific interest in the chosen course
- We will advise you as soon as possible as to the status of your application
- In certain cases, we may arrange to meet with you for a brief interview
- Non-lawyer applications are subject to a supplemental fee of €200 for diploma applications and €100 for certificate applications
- Payments can be made by cheque or EFT, as above
- For online payments, please first contact diplomateam@lawsociety.ie to receive your login details.

CONFIRMATION OF PAYMENT

- On receipt of your application form and payment, your place on the course will be confirmed by post
- A letter setting out full course details will be sent approximately two weeks before the course starts.

Note: Course places are subject to availability and are allocated on a first-paid basis. If you require further assistance, please contact Aedín Twamley, tel: 01 672 4893, email: a.twamley@lawsociety.ie.



LLM ADVANCED LEGAL PRACTICE



Law School



DELIVERY METHOD

Distance learning

ASSESSMENT

Dissertation of between 15,000 and 17,000 words

FEE

€3,400

This innovative new LLM in Advanced Legal Practice is offered in association with Northumbria Law School and is specifically designed for those who are qualified solicitors. Uniquely, the LLM provides you with the opportunity of using your solicitor qualification as a building block to achieve recognised academic qualifications. In summary, the award requires 180 credits, and

your solicitor qualification already provides 120 points towards this. A research-based dissertation then makes up the remaining 60 points required.

OUTLINE

Candidates undertake in-depth study of an agreed legal topic under individual tutor supervision. The programme will start with an induction day, and it is taught primarily through distance learning, with supervisors predominantly based in the Law Society.

The programme lasts for up to two years, a timescale designed to allow students flexibility to complete the LLM in keeping with their work commitments.

AUDIENCE

Applicants must either be:

- Qualified as a solicitor in this jurisdiction, or
- Enrolled on the PPC2 at the same time as they enrol to the LLM Advanced Legal Practice and be expected to complete their training within the academic year. Any student enrolled on the PPC2 at the same time as the LLM Advanced Legal Practice must satisfactorily complete the PPC2 before they can be awarded the LLM.

For further information, visit: www.lawsociety.ie/diplomacentre.

Blackhall Place
Dublin 7

T +353 1 672 4802
F +353 1 672 4803

E diplomateam@lawsociety.ie
W www.lawsociety.ie/diplomacentre